

# **BANDERA COUNTY YOUTH SPORTS COMPLEX** **COMMITTEE BYLAWS**

## **1. NAME**

The name of this organization shall be the Bandera Youth Sports Complex.

## **2. PURPOSE**

The Committee, organized by the members of the Bandera Optimist Club, the Bandera Little League, the Bandera Youth Soccer League and the Bandera Youth Flag Football Association, shall have the following purposes:

- to acquire sufficient land in order to build a youth sports facility suitable for the construction of baseball fields, soccer fields and flag football fields;
- to undertake the construction and completion of the sports complex;
- to provide continuing and long term supervision of the sports complex
- to raise funds for the acquisition of property, for the construction of the complex and to provide funds for the long term care and maintenance of the facility.

## **3. DURATION**

The Committee shall function indefinitely, at the pleasure of its constituent members, and as long as the Bandera Youth Sports Complex exists.

The bylaws of the Committee shall be revised as required, and reviewed by the members on an annual basis.

## **4. MEETINGS**

The members of the Committee shall meet a minimum of four times per year. Meetings may be called more frequently at the pleasure of the membership. Committee meetings will be called by the Chairperson. A minimum of one week notice is desired but may be waived if circumstances dictate as determined by the Chairperson.

The basic rules of parliamentary procedures according to **Robert's Rules of Order** shall govern meeting conduct.

## **5. MEMBERSHIP**

The Committee shall consist of a minimum of nine voting members. The Committee may be expanded to a maximum of 15 voting members at the discretion of a majority of the existing Committee members.

Two members shall be appointed from the Bandera Little League, the Youth Soccer League and the Youth Flag Football and three members shall be appointed from the Bandera Optimist Club. Other members will be elected from the public at large by a majority of Committee members.

Five members shall constitute a quorum.

In all matters brought before the membership, each member shall have one vote. All decisions taken by the Committee require a simple majority of members present. A tie vote constitutes no decision.

The supporting organizations shall fill vacancies that may occur during the term of previously appointed representatives.

If the President/Chairperson/Commissioner of a participating organization is not one of the appointed members of the Committee, then that person shall be an ex officio (non voting) member of the Committee.

## **6. TERM OF MEMBERSHIP**

The original nine members appointed to the Bandera Youth Sports Complex Committee shall serve for a period of three years, dating from January 2001. This service is considered critical to the acquisition and building phase of the complex.

Beginning in January of 2004 each participating organization shall appoint one replacement member to the Committee. In January of 2005 each organization shall appoint a second replacement Committee member with the exception of the Bandera Optimist Club which shall appoint two replacement members.

Thereafter the term of membership is two years.

## **7. OFFICERS**

Election of a Chairperson and Vice Chairperson shall be initially for a three year term to coincide with the three year term of the Committee members. Thereafter the Chairperson and Vice Chairperson shall be elected to two year terms. The first two year term Chairpersons shall be elected in January of 2004.

The Secretary/Treasurer shall be a position appointed by the Chairperson. If the person so appointed is otherwise a member of the Committee, then that person shall be a voting member. If the person so appointed is otherwise not a member of the Committee then that person shall be non voting.

The Chairperson and Vice Chairperson shall be elected by a simple majority of those Committee members present and voting.

### **Duties of the Officers**

The Chairperson shall;

- Preside over meetings of the general membership and meetings of subcommittee heads, should such subcommittees be established.
- Represent the Committee in dealings with outside agencies.
- Review and approve all public statements relating to the Committee.
- Perform such other duties as agreed by the membership.

The Vice Chairperson shall;

- Fill in for the Chairperson when he or she is not available.

The Secretary/Treasurer shall;

- Maintain a permanent record of all meetings.
- Maintain current membership lists.
- Maintain accurate accounts of funds under the control of the Committee and provide at least quarterly reports of the status of such funds.
- Perform other duties as requested by the Chairperson and/or the membership.

**8. DISSOLUTION OF THE BANDERA YOUTH SPORTS COMPLEX  
COMMITTEE**

Should the Committee be dissolved for any reason the assets of the Bandera Youth Sports Complex, both real property and cash assets, and any outstanding liabilities will be assumed by a joint undertaking of the Bandera Little League and the Bandera Youth Soccer League. Both organizations are IRS recognized 501 ( c ) 3 entities.

**8. REVISION OF THE BYLAWS**

These bylaws may be revised by a majority vote at any regular meeting of the Committee.