

GSA Council Meeting Agenda

Date: Tuesday, September 17th, 2019

Time: 11:00 AM to 2:30 PM

Venue: GSA house

Save a tree. Please don't print unless it's really necessary.

Chair: Timir Baran Roy

Meeting Facilitator: Rouzbeh Ghouchani

Minutes Taker: Gunvansh Singh Bhatia

Councillors:

Present: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed Esmaeeli, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Absent: Ashit Patel, Emanuel Odubanjo, Yasser jabber, Sara Mumtaz ,Carolyn Elizabeth, Arshdeep Singh Dandial

Executives:

Present: Karan Pande, Ahmad Memari, Gunvansh Singh Bhatia, Anmol Singh

Absent: Gaurav Markan

Final Agenda:

1. Attendance Sheet verification at 11:00 am
2. Call to Order
3. Adoption of the Agenda
4. Approval of executive and committee reports (Closed Session)
 - a. President
 - b. VP Internal
 - c. VP External
 - d. VP Academic and Advocacy
 - e. VP Mobilization
 - f. GA Committee
 - g. Appointments Committee
 - h. Budget Committee

5. Fall General Assembly agenda and discussion (closed session)
6. Metrics to keep track of Council's productivity, and tools to ensure memory of resolutions in effect: Tools to ensure memory of resolutions in effect
7. Workshops for the ENCS Graduate students
8. Every appointed committee should submit a brief report monthly.
9. Getting Info Up on Website as Fast and Professionally as Possible
10. To publish all dedicated awards since July 2019 on the GSA website.
11. To limit receivers of subsidies for holding seminars to only student association.
12. To re-evaluate our contract with website provider/designer to assign an email domain for all members to handle all communications under the portal of GSA domain.
13. Raise the issue by senators: Notify ENCS departments to publish a plain instruction for evaluation factors in the selection of Teaching Assistantship award and In-course awards (Master and Ph.D.).
14. Raise the issue by senators: Notify ENCS departments to publish results of In-course award (Master and Ph.D.).
15. Request budget committee decision report on increasing directors' salary plan.
16. Request policy committee report regarding decisions about bylaws for the GA.
17. Discussion on appropriate time of GA based on members availability and out of exam schedules.
18. Publish list of committee members and their brief report on website.
19. Finalize making decision for all the vacant staff positions.
20. Discussion on how meeting times are established.
21. Business arising from the minutes.
22. New Business

23. Adjournment

Minutes

1. Attendance sheet verification at 11:00 am
2. Call to order 11:30 am
3. Adoption of the agenda

Motion CO-20190917-01

BIRT Adoption of the agenda

Moved: Stéphane Larin

Seconded: Hamed C.

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed c, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:

Abstain:

Adopted: Yes

6. Metrics to keep track of Council's productivity, and tools to ensure memory of resolutions in effect. (A&S directors): Tools to ensure memory of resolutions in effect

Motion CO-20190917-05

Whereas many resolutions passed by Council have and will have on going implications;

Whereas the GSA Council benefits recording and storing clear information with regard to motions in effect;

BIRT the Executives and Meeting Facilitator shall maintain the following documents to be sent out with every Council meeting package:

- i) document listing all temporary resolutions still in effect.
- ii) document listing all resolutions perpetually in effect.

Moved: Manuel Lepage-Lévesque

Seconded: Jacqueline Ristola

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed c, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:

Abstain:

Adopted: Yes

7. Workshops for the ENCS Graduate students

Motion CO-20190917-06

Whereas GSA is to serve graduate students

BIRT In the summer, there must be 2 academic workshops for ENCS graduate students.

Moved: Hamed Esmaeeli

Seconded: Fauzia Gandhi

For:

Against:

Abstain:

Adopted: Tabled for discussion on next meeting

8. Every appointed committee should submit a brief report monthly. (ENCS directors)

Motion CO-20190917-07

Whereas every appointed committee should have regular meetings

BIRT these committees should submit monthly reports about their meetings and activities and these reports should be sent along with the monthly meeting packages, also be presented to the council in meetings.

Moved: Hamid Esmaeeli

Seconded: Fauzia Gandhi

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed c, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:

Abstain:

Adopted: Yes

Discussion on committee meetings, presence of directors in meetings, ideas on making quorum for committees.

9. Getting Info Up on Website as Fast and Professionally as Possible (A&S directors)

a. Profile Blurbs for the GSA Website

Motion CO-20190917-08

Whereas the GSA benefits if the association's webpage is quickly updated to include information on the new GSA team,

Whereas the GSA benefits from consistency of format across profiles of directors, executives and staff,

BIRT all affected shall submit their personal introductions for the website to the meeting facilitator before the meeting, including only the following information in the following order:

- i) Name;
- ii) Program;
- iii) Department;
- iv) Research interests (optional);
- v) Other universities attended and places lived;
- vi) Past community engagements (optional);
- vii) What you would like to contribute to the most at the GSA this year; and
- viii) Where you spend most of your time at Concordia doing what;

Moved: Manuel Lepage-Lévesque

Seconded: Jacqueline Ristola

Amendment: BIRT the outreach manager shall adjust the GSA website to include lists of committee membership and all chairs' contact information.

Moved: Manuel Lepage-Lévesque

Seconded: Jacqueline Ristola

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed Esmaeeli, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:
Abstain:
Adopted: Yes

b. Professional Profile Photos

Motion CO-20190917-09

Whereas the GSA's Brand benefits if professional photos are taken of the GSA's leadership for the website;

BIRT the execs shall hire a professional photographer to take profile pictures of all directors, execs, and staff for the website on a day before the October Council meeting, to be decided by doodle and based on availability of photographers;

BIFRT the execs will present council with 3 quotes provided by professional services with an explanation if the least expensive firm is not hired.

BIFRT executives will organize an open house event, during which individual profile photos are taken of the new leadership.

Moved: Manuel Manuel Lepage-Lévesque
Seconded: Fauzia Gandhi

Amendment: BIRT the orientation manager will organize an open house event, during which individual profile photos are taken of the new leadership.

Moved: Manuel Lepage-Lévesque
Seconded: Fauzia Gandhi

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed Esmaeeli, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:
Abstain:
Adopted: Yes

c. Web Services for Member Associations

Motion CO-20190917-10

Whereas GSA Member Associations would benefit from space on the GSA website; **Whereas** GSA Member Associations would benefit from email addresses for their executives issued by the GSA;

BIRT the executives will review the feasibility of offering space on the GSA website for GSA Member Associations and shall report to Council during the October meeting.

Moved: Manuel Lepage-Lévesque

Seconded: Hamid Esmaeeli

Amendment: BIRT the orientation manager will review the feasibility of offering space on the GSA website for GSA Member Associations, and shall report to Council during the October meeting;

Moved: Manuel Lepage-Lévesque

Seconded: Jacqueline Ristola

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed Esmaeeli, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:

Abstain:

Adopted: Yes

Discussion on feasibility of the email address of each director/faculty member.

Discussion by VP Mobilization on increasing the 30% increase in French teaching classes. Unionizing the French teachers will create huge impact on cost and quality of French classes is needed to be checked.

10. To publish all dedicated awards since July 2019 on the GSA website

Motion CO-20190917-11

Whereas All allocated budget under the category of conference subsidies should be presented by a seasonal diagram on the GSA website (send link to students each season). Graphs should represent the number of approved requests based on each faculty and mention the average amount of allocated budget to each student.

BIRT to publish all dedicated awards since July 2019 on the GSA website

Moved: Hamid Esmaeeli

Seconded: Fauzia Gandhi

For: Félix Saint-Denis, Stéphane Larin, Federico Bettini, Manuel Lepage-Lévesque, Kailun Cao, Xun He, Jacqueline Ristola, Bhupinder Kaur, Hamed Esmaeeli, Neerav Bhatia, Bhargav Bhavsar, Anmol Singh, Haamid Usman, Fauzia Gandhi, Dhvani Agola, Kranthi Kumar Sankuru

Against:

Abstain:

Adopted: Yes

11. To limit receivers of subsidies for holding seminars to only student association

Motion CO-20190917-12

Whereas To support student associations, the total extra funding budget should be allocated to ONLY request that received from student associations. The first aspect of this rule is that student associations become more active and avoid any individualism. Second, it makes cooperation of associations and GSA closer even on using their budget to cover some part of the projects. The budget plan of any seminars and share of associations must be submitted to the GSA for preapproval before the registration day of the workshop.

BIRT to limit receivers of subsidies for holding seminars to only student association

Moved:

Seconded:

For:

Against:

Abstain:

Adopted: Tabled for next meeting

12. To re-evaluate our contract with website provider/designer to assign an email domain for all members to handle all communications under the portal of GSA domain

Motion CO-20190917-13

BIRT to re-evaluate our contract with website provider/designer to assign an email domain for all members to handle all communications under the portal of GSA domain

The primary purpose of this motion is to have records of any communication of council members on the server for future use. It also has credibility for council members to communicating under the domain of GSA as well as protecting the privacy of their emails.

Moved:

Seconded:

For:

Against:

Abstain:

Adopted: Tabled for next meeting

Adjournment

Chair adjourned the meeting.

Meeting Adjourned at 2:30 PM