

**DAYTONA BEACH RACING AND RECREATIONAL FACILITIES DISTRICT
GRANT FUNDING CRITERIA as of July 16, 2019**

General Guidelines – The following are only general guidelines. The decision for approval of all applications requesting grant funds lies with the Board of Commissioners (“Board”) of the Daytona Beach Racing and Recreational Facilities District (“District”).

1. A project for which grant funds are sought from the District (herein “Project”) is preferred to be situated within the District’s boundaries and be for the benefit of persons residing within the District’s boundaries. A non-binding sample map of the District’s boundaries is attached to these general guidelines.
2. Grant funds sought from the District are strongly preferred to be used for a capital project. By way of explanation or example, capital expenses are payments for fixed assets, like buildings and equipment. These items usually have a useful life of more than one year. Capital expenses are not used for day to day items like rent, insurance or utilities.
3. An applicant for receipt of potential grant funds (“Applicant”) must:
 - a. Be a non-profit corporation or a governmental entity, and
 - b. Have been in existence for at least four years.
4. The Project must be open to the public at least part of the year.
5. The Project should provide a recreational and/or educational value.
6. The Project should impact local residents in a positive way for which other funds may not otherwise be available – or provide the basis for such.
7. An Applicant should be aware that funds are often granted over a two to three-year period, at the discretion of the Board.
8. Each application for grant funding shall contain only one Project.
9. The Applicant agrees to comply with all legal, financial, reporting, and record maintenance requirements set forth by law, including without limitation any and all requirements under the Federal Americans with Disabilities Act, and in these general guidelines.
10. No presentation is required or allowed, but a representative of the Applicant must be present at the meeting set by the Board to hear pending grant requests (“Grant Meeting”), in order to answer any questions that the Board may have.
11. If an Applicant has more than one request for funding pending before the District, the Applicant shall prioritize the requests.
12. If an Applicant’s grant request is not granted, the Applicant may resubmit the grant request for future consideration.
13. No Applicant may apply for multiple projects that duplicate, in whole or in part, each other or an existing or planned related function in the same area of service.
14. The amount of funding available from the District for funding of Applications is in the discretion of the District.

Required Documentation - Each application for grant funding must clearly lay out the following documentation.

1. Matching funds, donations (in kind or monetary) for the Project using funds requested from the District are not required, but encouraged to maximize the impact of the District's investment in the Project). Proof of any matching funds is required.
2. Proof of not-for-profit or governmental status, as well as of its length of existence.
3. Letters of recommendation from the community which the Project impacts.
4. Support to illustrate the amount of population impacted by the Project.
5. Invoice or written proposal from a reputable vendor that illustrates the cost of the Project.
6. Certification that the Project can continue without full funding of the requested grant.
7. Written attestation that all information in the grant application is true and correct.

District's Non-Discrimination Policy- The District is committed to a policy of nondiscrimination in relation to race, creed, color, sex, religion, national origin, ancestry, age, disability, sexual orientation, transgender status, gender identity, and gender expression.

Proposal Requirements

1. Full proposal should include:
 - a. Page 1 - A short outline of the request to include:
 - i. Short summary (one paragraph) of the Project
 - ii. Total amount of funding requested by Applicant
 - iii. Total cost of the Project
 - iv. Contact information including name, organization, address, email address and phone number.
 - b. Page 2 and beyond – to include full **Required Documentation** and the following:
 - i. A brief background of the Applicant
 - ii. A detailed explanation of the needs for the funds being requested, including an allocation of the requested grant funds
 - iii. Applicant's compliance with the foregoing general guidelines.
2. Proposal - 6 hard copies and 1 electronic copy (which can be emailed) - shall be submitted no later than 2pm, **three weeks** prior to the Grant Meeting to:
Barbara Kelly
Daytona Turkey Run
335 Bill France Boulevard
Daytona Beach, FL 32114
info@daytonaracingdistrict.com