

**Basic Agenda for Department Executive Committee**  
**THE AMERICAN LEGION**

Department of North Carolina  
 2020 Legion College

**Thursday, July 9, 2020**

**Location**

4:00 PM – 7:00 PM    Registration    **Leadership & Development Cmte.**

**Friday, July 10, 2020**

**Day 1**

8:00 AM—4:00 PM    Registration    **Leadership & Development Cmte.**

8:30 AM	Opening of Legion College	<b>Evan Thompson</b> L & D Cmte. Chair	<b>Queen Anne Ballroom</b>
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9:00 AM—9:30 AM	Duties of Headquarters Staff	<b>Randy Cash</b> Dept. Adjutant	<b>Salon B</b>
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9:30 AM—9:55 AM	Legislative Affairs	<b>Charlie Smith</b> Dept. Legislative Chair	<b>Salon B</b>
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10:00 AM—10:50 AM	Duties and Responsibilities of The Department Admin. Cmte.	<b>E.C. Toppin</b>	<b>Provincial</b>
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11:00 AM—11:50 AM	Duties & Responsibilities of Internal Affairs	<b>Patricia Harris</b> Dept. IA Chair	<b>Provincial</b>
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11:00—11:50 AM	Proper conduct of the H.S Oratorical Contest	<b>David Shore</b> <b>NEC</b>	<b>Kittinger</b>
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12:00—1:00 PM    Lunch (Hotel Restaurant will be open)

1:00 PM—1:50 PM	Resolutions	<b>Wayne Peedin?</b>	<b>Provincial</b>
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1:00 PM—1:50 PM	Leadership Models	<b>Keener/Thompson</b>	<b>Salon B</b>
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2:00 PM—2:55 PM	Dept. Administrative Committee	<b>Dept. Commander</b>	<b>Colonial</b>
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1:00 PM—4:00 PM	Membership/My Legion.org	<b>Nancy Phillips</b> Dept. Membership Chair	<b>Queen Anne</b>
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## Basic Agenda for Department Executive Committee

### Day 2

			Location
3:00—3:50 PM	NC Legion Charities	<b>Gaither Keener</b> Dept. Judge Advocate	<b>Colonial</b>
6:00—9:00 PM	Banquet		<b>Queen Anne</b>
8:00—10:50 AM	Constitution and By-Laws Liabilities Governance of Posts	<b>Gaither Keener</b> Dept. Judge Advocate	<b>Queen Anne Ballroom</b>
11:00—11:50 AM	Duties and Responsibilities of The Department Executive Committee	<b>Gaither Keener</b>	<b>Queen Anne Ballroom</b>
12:00	Group Photo	<b>Bill Richard</b> Dept. Historian	<b>TBD</b>
12:05—1:00 PM	Lunch (Restaurant Open)		
1:00 PM	<b>DEC Meeting</b>	<b>James Moore</b> Dept. Commander	<b>Queen Anne Ballroom</b>
8:00AM-12:00 PM	<b>Auxiliary</b>		<b>Victorian</b>

**\*Room Assignments may be subject to change**