

NOTICE

To: Contractors and other vendors providing services to the Jackson County School System

From: Annah Dodge, Director of Finance

Re: Georgia's House Bill 87 (O.C.G.A. §13-10-91, as amended), the "Illegal Immigration Reform and Enforcement Act of 2011"

Date: July 1, 2013

During the 2011 legislative session the Georgia Legislature passed House Bill 87 (HB87), commonly known as the "Illegal Immigration Reform and Enforcement Act of 2011." HB 87 imposes strict requirements and limitations upon the Jackson County School System and the vendors with which the Jackson County School System conducts business. The requirements of HB87 went into effect on July 1, 2011. Therefore, all contractors and vendors that provide services to the Jackson County School System must comply with the legal requirements of HB87. To that end, this notification is intended to inform you of the documentation you must provide to the Jackson County School System and the Jackson County School System must have on file to be compliant with the law and continue to be able to do business with your company. The requirements of HB87 are set forth below.

Beginning July 1, 2013, HB 87 requires that all companies with more than one (1) full-time employee, providing services to the Jackson Co. School System, shall submit a notarized affidavit that states:

The company is registered with, uses, and will continue to use the federal government's work authorization system ("E-Verify") for all its employees for the duration of the contract period;

The company uses E-Verify identification number ("EEV") and date of authorization under the E-Verify system;

The company will only work with subcontractors and sub-subcontractors who are registered with and use E-Verify and will obtain and retain the required HB87 compliance affidavit from all subcontractors and sub-subcontractors providing service to the Jackson County School System.

Additionally, HB 87 requires that companies supply the Jackson County School System with a copy of HB 87 compliant affidavits for any subcontractors, or sub-subcontractors that are used in the performance of services for the Jackson County School System.

Finally, failure to submit the required HB87 affidavit(s) will result in non-procurement of your services and ineligibility to participate in bids solicited by the Jackson County School System.

Attached to this memo are forms of affidavit for compliance with HB87. The appropriate affidavit(s) must be completed by you and returned to us as soon as possible.

There are limited exceptions to the requirement to provide the contractor affidavit, subcontractor affidavit, and/or sub-subcontractor affidavit:

Companies or individuals rendering services to the Jackson County School System who do not have employees AND will not use subcontractors OR companies with ten (10) or fewer full-time employees are exempt from this legislation and may provide a copy of the individual's Georgia Driver's License. *(You must complete and return the attached Affidavit of Exception and provide a copy of your Georgia Driver's License.)*

Failure to comply with the requirements of HB87:

HB 87/ OCGA § 13-10-91(b)(1) states:

“A public employer shall not enter into a contract pursuant to this chapter for the physical performance of services unless the contractor registers and participates in the federal work authorization program.”

Again, failure to submit the appropriate required HB87 affidavit(s) will result in non-procurement of your services and ineligibility to participate in bids solicited by the Jackson County School System.

Conclusion:

In order to continue eligibility to do business with the Jackson County School System, you must return the appropriate affidavit form(s) (attached) with your response to any solicitation to:

**Jackson County School System
Accounts Payable Department
1660 Winder Highway
Jefferson, Georgia 30549**

If you have questions please contact Annah Dodge, Director of Finance at (706)367-5151.

Attachments:

- 1) Affidavit of Exception**
- 2) Contractor Affidavit of Compliance under O.C.G.A. § 13-10-91(b)(1)**

JACKSON COUNTY SCHOOL SYSTEM
Exemption Affidavit under O.C.G.A. § 13-10-91

I attest that I am exempt from providing an "Affidavit of Compliance" to the Jackson County School System pursuant to O.C.G.A. § 13-10-91, as amended, for one of the following reasons:

_____ I am a sole proprietor with no employees, subcontractors or sub-subcontractors and I will not use employees, subcontractors or sub-subcontractors for any work performed for the Jackson County School System. **

_____ My company/firm will render services to the Jackson County School System, however, my company/firm has ten (10) or fewer full-time employees. **

** In order to be exempt from compliance under either of the above choices, in addition to this affidavit, you must provide a copy of your State of Georgia driver's license. (Please see the attached list of alternate states that a driver's license can be accepted in lieu of a State of Georgia driver's license.)

_____ Myself or my business is a State of Georgia licensed entity under O.C.G.A Title 26 or Title 43.

Name of Contractor/Vendor

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on

_____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____,
201__.

NOTARY PUBLIC

My Commission Expires:

JACKSON COUNTY SCHOOL SYSTEM
Contractor/Vendor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor/vendor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services for the Jackson County School System has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor/vendor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor/vendor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor/vendor with the information required by O.C.G.A. § 13-10-91(b). Contractor/Vendor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number (4 to 6 digit)

Date of Authorization

Name of Contractor/Vendor

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:
