

**Carman Golf and Curling Club Board of Directors Meeting
August 29, 2016
Clubhouse Meeting Room**

In Attendance: Cliff Holliston, Kyle MacNair, Chris Swaenepoel, Phil Unruh, Dale George, Bev Bishop, Richard Vanderveen, Kathy Adams, Dean North and Richard Dyck.

Regrets: Ian Bergsma,

1. Meeting called to order at 7:03 pm by Cliff Holliston
2. Agenda
Motion to approve: K Adams / C Swaenepoel. Carried
3. Minutes of Last Meeting
Motion: K MacNair / C Swaenepoel
“That the minutes from July 18, 2016 meeting of Board of Directors be adopted as circulated.” - Carried
4. Correspondence
 - Received confirmation of acceptance re 99-year easement from Crown Lands and Property Agency
5. Unfinished Business
 - a) By-law review presented by Phil on behalf of Strategic Planning committee. Amendments were made and the revised document will be discussed by the committee and sent to Legal counsel for review.
 - b) Regarding the old food shack by #10 tee box. It was felt no cost would occur for staff to create entrance space for a rain shelter. **Motion: K MacNair / P Unruh to convert the concession building to a rain shelter. Carried.**
 - c) Signage Plan presented by Dean. Prices were recapped for hole signs, yardage markers and curling wall signs. Board agreed along with these amendments: 1) leave the 10 existing hole signs as is for business if they renew their lease 2) add welding to the bottom of any new signs from new businesses with a 7-year commitment to lease the sign 3) add another curling wall sign option for a team league fee of \$1500 for businesses. **Motion: P Unruh / C Swaenepoel to approve the pricing plan as amended. Carried**
 - d) Power to the highway sign at our entrance is completed. A road sign plan was presented by Dean with a view to replace broken panels and add McGee’s Family Restaurant. Robynn Salter has not agreed to pay for her name to go the sign and feels the club should pay for all of the capital cost est. at \$3300 plus taxes. A question was asked regarding Pepsi sponsorship to reduce the cost with no consensus within the board discussion. **Motion: K Adams / P Unruh “be it resolved to replace panels and add McGee’s name at no cost to the tenant”. 4 in favour, 3 opposed and 1 abstained. Carried.**
 - e) Shrubs on #17 tee box have not been cleaned up due to the ongoing tree fall clean up from summer storms. The plan is to remove them. It was noted that the Town help clean up and chip the trees dragged onto the old race track beside the #11 fairway. It was suggested a letter of thanks be sent to the Town for all of their help.

6. Committee Reports – sent out in advance and were not presented further at the meeting. Discussions as follows:
 - a) General Manager/Professional Services
 - Board agreed to offer reduced price of \$200 to curlers this season if a share is purchased in order to encourage their involvement at the annual meetings.
 - Condenser for curling plant needs to be replaced before the season starts. Two quotes have been received from Koolers and Simco (\$15500 / \$12,000 respectively) The Community Services Council will be coming out Aug 31 to see firsthand in order to determine if we qualify for an emergency grant.
 - b) Curling Committee – rock fundraiser is approved at National Sport Trust to facilitate tax deductible donor receipts.
 - c) Finance – an extra \$7000 in costs to be paid in August due to summer storm in July with a hydro brown out knocking out our A/C, kitchen exhaust and irrigation pump. We have sent a claim request to Hydro but they were not receptive. Our insurance provider was informed.
7. New Business
 - a) **MOTION: C Swaenepoel / R Vanderveen “that the Committee reports as presented to the Board of Directors are adopted as circulated.” Carried**
8. Meeting adjourned at 8:55 p.m. as per motion by P Unruh.

Next Meeting: Thursday Sep 22, 2016 - 7:00 pm at the Clubhouse.

In Camera Session was held

Minutes recorded by: Richard Dyck