



Discover Polk

DISCOVER POLK COMMUNITY BENEFIT DISTRICT

NOTICE OF REGULAR MEETING AND AGENDA

13 November 2019 – 12:00 Noon

Academy of Art University, 1849 Washington Street (Room 200), San Francisco, CA 94109

Dial-in: (641) 715-0700 access code: 595589

- I. Call to order and review of public comment guidelines
- II. Review and approval of minutes from September meeting [Board action item]
- III. Financial Report from Chief Financial Officer
- IV. Operations Report
 - a. Clean and Safe update from LPCBD crew
 - b. Service provider change: Review of due diligence and recommendation. Two experienced firms have inspected the district and provided proposals for the Board's consideration. [Board action item]
 - c. Recruitment of dedicated Executive Director (job description attached). Approval of the job description, authorization to initiate the search, and date for circulating the job description are required. [Board action item]
- V. Big Bellies on Polk– A grant proposal was submitted and is under consideration. If selected, we should be prepared to submit district specific artwork. [Information]
- VI. Schedule of meetings for 2020. [Board action item]
- VII. General Public Comment
- VIII. Adjournment

Next meeting: To be scheduled

Members of the public may address the Board for up to two minutes with respect to each item on the agenda and may speak for up to two minutes regarding items not on the agenda during General Public Comment.

Members of the Board are not permitted to discuss items not on the agenda. Therefore, during General Public Comment there will be no Board discussion; however the Secretary will take notes on comments.