Job Description: Technical Director
Program/Department: Production
Reports To: Director of Production
Classification: Full-time

Position Summary: The Technical Director is responsible for supporting technical production and physical plant operations for East West Players (EWP). Areas of responsibility include technical production for stage productions and rental events, supervision of the EWP scenic, costume and prop shops, rehearsal space, and facilities support for the 236-seat David Henry Hwang theatre at Union Center for the Arts.

Traits and Characteristics: This individual will possess a passion for equity, diversity, and inclusion, particularly for the Asian Pacific Islander community, and for bringing people together across community lines. They must independently initiate and pursue objectives in an organized and efficient manner, prioritize activities, and maximize departmental interaction to complete high-quality work on time.

Responsibilities include, but are not limited to the following:

- Oversee scheduling, administration, and implementation of technical operations
- Maintain standards of safety and quality
- Schedule and supervise production crew
- See to the maintenance and care of lighting, audio, props, projection and costume inventory
- Supervise the scheduling, maintenance and operation of the EWP Shop facility
- Oversee purchasing for all production and physical plant operations
- Track expenses and budgets for productions and rental activities
- Maintain master schedule for all venues and site operations
- Oversee security and safety procedures for EWP venues
- Repair work and oversee custodial maintenance for EWP venues
- Maintain building exterior including signage, marquee, banners, etc

Experience and Qualifications: 3+ years of hands-on technical theatre experience required. Experience supervising crews. Experience with theatrical unions (AEA, SDC, USA/IATSE, etc) strongly preferred. Possess a working knowledge of scenic carpentry (understanding of structural engineering, and basic construction) and scenic painting (understanding of basic painting technique, hazardous chemical care). Possess an understanding of basic rigging, safety and weight load bearing. Familiarity with MS Office, Google Drive/Docs, Dropbox, DocuSign a plus. Must be able to multitask efficiently, work under high-stress situations, and meet deadlines in a fast-paced environment.

Physical Requirements: Ability to lift 50 lbs, climb stairs and catwalks, climb ladders, kneel, work at heights, work with arms above the head.
Compensation: $60,000-$65,000 in addition to benefits including health, dental, vision and 401(K)

To Apply: This position is available to start immediately. Qualified candidates are encouraged to apply early. Please send a cover letter, resume, and salary requirements via email to team@eastwestplayers.org. Please include “TD POSITION” in the subject line. Incomplete applications will not be considered. No phone calls please.

An Equal Opportunity Employer: EWP provides all persons with equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, national origin, age, veteran or marital status or any other characteristic protected by federal, state, or local law.