



Tutor Application

BEYOND LIMITS ACADEMIC PROGRAM IS SEEKING QUALIFIED, RELIABLE, EFFECTIVE AND DEDICATED TUTORS. PLEASE COMPLETE THIS APPLICATION ONLY IF YOU HAVE THE SKILLS AND PATIENCE TO ASSIST US IN SIGNIFICANTLY RAISING THE BAR FOR ALL OF OUR PARTICIPANTS.

1. PERSONAL INFORMATION

LAST NAME:	FIRST NAME:	MIDDLE NAME:
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
EMAIL ADDRESS:		
HOME PHONE:	CELL PHONE:	
LEVEL OF EDUCATION: <input type="checkbox"/> HIGH SCHOOL STUDENT <input type="checkbox"/> COLLEGE STUDENT <input type="checkbox"/> COLLEGE GRADUATE <input type="checkbox"/> GRADUATE STUDENT		
IF CURRENT HIGH SCHOOL STUDENT, PLEASE CHECK GRADE LEVEL – FALL 2019: <input type="checkbox"/> 9 TH GRADE <input type="checkbox"/> 10 TH GRADE <input type="checkbox"/> 11 TH GRADE <input type="checkbox"/> 12 TH GRADE		
NAME OF HIGH SCHOOL OR COLLEGE:	GRADUATION DATE/INTENDED DATE:	
CURRENT OCCUPATION (IF ANY):		
SOURCE OF REFERRAL:		

SUBJECTS QUALIFIED TO TEACH (CHECK ALL THAT APPLY): <input type="checkbox"/> MATH <input type="checkbox"/> SCIENCE <input type="checkbox"/> LANGUAGE ARTS <input type="checkbox"/> HISTORY/SOCIAL STUDIES
PLEASE INDICATE YOUR PREFERENCE FOR TUTORING MIDDLE OR HIGH SCHOOL STUDENTS: <input type="checkbox"/> MIDDLE SCHOOL <input type="checkbox"/> HIGH SCHOOL <input type="checkbox"/> BOTH MIDDLE AND HIGH SCHOOL
FOR MIDDLE SCHOOL, CHECK ALL GRADE LEVELS THAT YOU PREFER TO TUTOR: <input type="checkbox"/> 6 TH GRADE <input type="checkbox"/> 7 TH GRADE <input type="checkbox"/> 8 TH GRADE
FOR HIGH SCHOOL, CHECK ALL SUBJECTS THAT YOU PREFER TO TUTOR: <input type="checkbox"/> ALGEBRA 1 <input type="checkbox"/> PRE-CALCULUS <input type="checkbox"/> ALGEBRA 2 <input type="checkbox"/> BIOLOGY <input type="checkbox"/> GEOMETRY <input type="checkbox"/> CHEMISTRY <input type="checkbox"/> TRIGONOMETRY <input type="checkbox"/> PHYSICS

2. GENERAL WEEKLY AVAILABILITY

PLEASE INCLUDE TIMEFRAME (i.e., 3:00 – 4:30 PM)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Education is not the filling of a pail, but the lighting of a fire.
 William Butler Yeats

3. EMPLOYMENT/INTERNSHIP EXPERIENCES

(START WITH MOST RECENT)

BUSINESS/COMPANY NAME:		PHONE NUMBER:	
ADDRESS:			
CITY:	STATE:	ZIP CODE:	
JOB TITLE:		DATES EMPLOYED: FROM: _____ TO: _____	
SUPERVISOR:		REASON FOR LEAVING (IF NOT STILL WORKING):	
JOB DUTIES/WORK PERFORMED:			

BUSINESS/COMPANY NAME:		PHONE NUMBER:	
ADDRESS:			
CITY:	STATE:	ZIP CODE:	
JOB TITLE:		DATES EMPLOYED: FROM: _____ TO: _____	
SUPERVISOR:		REASON FOR LEAVING (IF NOT STILL WORKING):	
JOB DUTIES/WORK PERFORMED:			

4. SPECIAL SKILLS AND QUALIFICATIONS

PLEASE SUMMARIZE YOUR SPECIAL SKILLS QUALIFICATIONS, LICENSES, HOBBIES, AND PROFESSIONAL, BUSINESS, OR CIVIC EXPERIENCES THAT YOU THINK QUALIFY YOU TO BE A TUTOR (YOU MAY EXCLUDE THOSE WHICH INDICATE RACE, RELIGION, SEX, OR NATIONAL ORIGIN).

5. REFERENCES (OTHER THAN RELATIVES)

LAST NAME:		FIRST NAME:	
HOME ADDRESS:			
CITY:	STATE:		ZIP CODE:
OCCUPATION:		YEARS KNOWN:	

PLEASE FEEL FREE TO ATTACH ANY ADDITIONAL REFERENCES.

I CERTIFY THAT ALL THE INFORMATION HEREIN IS TRUE AND UNDERSTAND THAT ANY FALSIFICATION OR WILLFUL OMISSION SHALL BE SUFFICIENT CAUSE FOR DISMISSAL OR REFUSAL OF EMPLOYMENT.

I UNDERSTAND THAT MY WORK AND HISTORY WILL BE THOROUGHLY INVESTIGATED AND VERIFY ALL DATA GIVEN ON THIS APPLICATION, ON RELATED PAPERS, AND IN INTERVIEWS. I AUTHORIZE ALL INDIVIDUALS, SCHOOLS, AND FIRMS NAMED THEREIN, EXCEPT MY CURRENT EMPLOYER IF SO NOTED, TO PROVIDE ANY INFORMATION REQUESTED ABOUT ME, AND I RELEASE THEM FROM ALL LIABILITY FOR DAMAGE IN PROVIDING THIS INFORMATION.

PRINT NAME:	
SIGNATURE:	DATE: _ _ / _ _ / _ _



BL Tutor Code of Ethics

1. Subject proficiency is a top priority. I will admit my own weaknesses and seek assistance whenever needed.
2. I will always do my best to be punctual not strictly for employment purposes but also as an example for participants to follow.
3. My prime motivation is to assist participants in discovering and developing skills needed to reach their desired educational outcomes and I am not driven primarily by the stipends.
4. I will not provide answers to homework problems; I will provide examples that will help students understand the process of finding a solution.
5. Participants deserve and will receive my full attention at all times and I will not use any electronic devices during the sessions (unless there is an emergency).
6. My relationship to each participant is professional and not personal while recognizing that informal mentoring is an integral component of the program.
7. I will keep all participant information strictly confidential.
8. I will ensure that participants are consistently encouraged but never insulted by false hope or empty flattery.
9. This is a judgement-free zone and I will always demonstrate faith in each student's learning abilities.
10. I will respect and be sensitive to participants' cultural background and personal value system; respecting each participant's personal dignity at all times and not imposing my personal value system or experiences on them.
11. I will always be receptive to feedback – verbal or otherwise (i.e., body language) – from participants.
12. I will carefully and thoroughly complete and submit all session reports.

Print Full Name of Tutor: _____

Tutor Signature: _____ **Date:** ___ / ___ / ___