



The Arbor Learning Community 2021-2022 Payment Policies

Annual Family Registration Fee

If you are registering for our in-person Fullerton classes or our Arbor Online year-long Traditional classes (Algebra 2 and Geometry), the annual family registration fee of \$75 will be charged to your credit card on file at the time of your family's first registration for the 2021-2022 school year and is non-refundable.

No registration fee is charged for families only taking Arbor Online semester-long classes or Arbor Online Summer classes, or if your child or children are only on wait lists.

High School Registration

ENROLLMENT FEE: \$50 per class for year-long High School Traditional & Philosopher classes will be charged to your card on file upon registration. (No enrollment fee required for Arbor Online semester-long High School Enrichment classes.) The enrollment fee serves as a deposit and is not refundable or transferable to another high school class if classes are dropped more than two weeks after registration.

PRIVATE PAY: The entire year tuition, which includes the \$50 enrollment fee, is due at the time of registration, unless you elect to apply for a payment plan.

CHARTER PAY: The \$50 per class enrollment fee will be returned in March 2022 to families of students attending at that time.

Payment

Your registration will be secured with private payment, due at the time of registration, and/or purchase order submission (not applicable for Arbor Online Summer), by Friday, August 13th for fall and January 6th for spring. If you register for classes before August 6th, we must receive your purchase orders by August 20th. If your purchase orders are not received you will be asked to pay for September class fees privately and offered a refund if purchase orders are received during the month of September. Classes for which purchases orders are not received may be dropped.

If full payment was not made at the time of registration, a reminder email will be sent to confirm your payment method. Please note that if you are registering during Private Pay Registration Week (May 3rd to 7th), if full payment is not made by Friday, May 7th, your classes will be dropped to allow charter families priority to register for classes beginning May 10th. Additionally, because classes paid for privately during this early registration week will receive priority registration and discounts, these classes will not be eligible for future substitution of charter funds.

If you plan to use private payment for a class outside of Private Pay Registration Week, please contact registration@thearborlearningcommunity.com after completing your registration so any applicable tuition discounts can be applied to your account. After receiving a revised statement from the office, please login to the Parent Portal within 24 hours to make your private payment to secure your registration.

Registration in year-long classes (High School Traditional and Philosopher classes and Fundamentals of Mathematics, Essentials of Mathematics, and Pre-Algebra) requires any private payment portion of the year-long fee to be paid at the time of registration; charter purchase orders are due on August 13th for four fall months (September, October, November and January) and January 6th for four spring months (February, March, April and May). No POs are needed for December. No re-registration is needed for year-long classes.

For families registering late, please note that students may not attend class until payment or charter school purchase orders have been received.

Private Payment

Your registration will be secured with private payment, due at the time of registration.

If you register for Arbor Online Summer classes, please log into the Parent Portal once your registration is complete to make a payment. Payment for Online Summer classes is due at the time of registration; charter funds may not be used.

Families with a private payment portion for in-person and Arbor Online classes should log into the Parent Portal after receiving a statement reflecting the application of any discounts, registration or enrollment fees from our registration team to make a payment within 24 hours.

Payment by check: Checks made out to The Arbor Learning Community can be mailed to The Arbor, PO Box 702, Atwood, CA 92811; except for during the week of May 3rd,

*Please note that if you choose to pay by check during Private Pay Registration Week, your check must be received by Friday, May 7th.

Credit Card: To pay by credit card, log into the Parent Portal and follow the instructions to make a payment.

Payment Plan: If your balance due is \$500 or more, you are eligible for our three-month payment plan. Payment Plan details:

- One third of the balance owed will be automatically charged to the credit card on file for your family on the following dates:

Fall: at registration, July 16, and August 13

Year-long: four payments: at registration, July 16, August 13, and September 15

Spring: at registration, December 15, and January 14

- There will be a non-refundable 2.5% service fee added to the first payment.

Charter School Instructional Funds

Charter pay remains an option for both in-person and online classes for select charters in the 2021-22 school year.

2021-2022 Charter List		
All Classes		Semester-long Online Classes Only
Blue Ridge Academy	Sage Oak Charter Schools	Cabrillo Point Academy
Excel Academy Charter School	Sky Mountain Charter Schools	Mission Vista Academy
iLead Charter School	Springs Charter Schools (Citrus, Empire, River Springs)	Pacific Coast Academy
		Compass Charter School

The vendor status of The Arbor is subject to change at any time at these charters. Please check with your specific charter to confirm if The Arbor is on their vendor list.

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Purchase orders are due by Friday, August 13th for fall and January 6th for spring.

Charter funds cannot be used for Arbor Online Summer 2021 classes or study hall.

Monthly POs or Lump Sum POs?

If you are with Blue Ridge Academy, Cabrillo Point, Mission Vista, Pacific Coast, or Sky Mountain, please submit lump sum POs/ECs.

If you are with Citrus Springs, Empire Springs, Excel, iLEAD, River Springs, or Sage Oak, please submit monthly POs as follows.

GRADES 1-8 Fullerton In-person Year-long Classes		GRADES 1-8 Fullerton Semester-long Classes				
YEAR-LONG (32 weeks)	YEAR-LONG Monthly POs		FALL (16 weeks)	FALL Monthly POs Sept-Jan*	SPRING (16 weeks)	SPRING Monthly POs Feb-May
\$1,200/year	\$150		\$350	\$87.50/ea. (Sept, Oct, Nov) \$43.75/ea. (Dec & Jan)	\$350	\$87.50/ea.
Please submit 8 monthly POs for Sept, Oct, Nov, Jan, Feb, March, April, May (no Dec)			Please submit 3 full month POs for Sept, Oct, and Nov, and 2 half-month POs for Dec and Jan.		Please submit 4 monthly POs for Feb, March, April, and May.	

GRADES 1-8 Online Semester-long Classes			
FALL (13 weeks)	FALL Monthly POs Sept-Jan*	SPRING (15 weeks)	SPRING Monthly POs Feb-May
\$240	\$60/ea. (Sept, Oct, Nov) \$30/ea. (Dec & Jan)	\$260	\$65/ea.
Please submit 3 full month POs for Sept, Oct, and Nov, and 2 half-month POs for Dec and Jan.		Please submit 4 monthly POs for Feb, March, April, and May.	

High School In-person Year-long Classes		
Class Type	YEAR-LONG (32 weeks)	YEAR-LONG Monthly POs
Year-long Philosopher High School Class (1x/week, 75 min)	\$650/year	\$81.25/ea.

Year-long Traditional High School Non-Science Class (2x/week, 75 min)	\$1,200/year	\$150/ea.
Year-long Traditional High School Science Class (2x/week, 75 min)	\$1,300/year	\$162.50/ea.
Please submit 8 monthly POs for Sept, Oct, Nov, Jan, Feb, March, April, May (no Dec)		

High School Online Year-long Classes					
YEAR-LONG (32 weeks)	YEAR-LONG Monthly POs	FALL (13 weeks)	FALL Monthly POs Sept-Jan*	SPRING (15 weeks)	SPRING Monthly POs Feb-May
\$1000/year	\$125/ea.	\$240	\$60/ea. (Sept, Oct, Nov) \$30/ea. (Dec & Jan)	\$260	\$65/ea.
Please submit 8 monthly POs for Sept, Oct, Nov, Jan, Feb, March, April, May (no Dec)		Please submit 3 full month POs for Sept, Oct, and Nov, and 2 half-month POs for Dec and Jan.		Please submit 4 monthly POs for Feb, March, April, and May.	

Drop, Change, and Refund Policies

SUMMER 2021 CLASSES

From May through June 1st: schedule changes will not incur a fee

After June 1st: no refunds

FALL 2021 SESSION and 2021-2022 YEAR-LONG CLASSES

From May through June 30th: schedule changes will not incur a fee

From July 1st through July 31st: no charge to add a class; \$25 per class to change a class; \$50 per class fee to drop a class*

From August 1st through August 31st: no charge to add a class; \$25 per class to change a class; \$75 per class fee to drop a class*

From September 1st through September 30th: 50% refund for dropped classes*

After September 30th: No refunds*

SPRING 2022 SESSION CLASSES

From October through December 15th: schedule changes will not incur a fee

From December 16th through January 31st: no charge to add a class; \$25 per class fee to change a class; \$75 per class refund for dropped classes*

From February 1st through February 28th: 50% refund for dropped classes*

After February 28th: No refunds*

Note: For 2021-2022 YEAR-LONG CLASSES no refunds will be provided after September 30th.

**The Arbor's Drop, Change, and Refund Policies apply to ALL Arbor families. When paying with charter funds, if some or all of the fees are not paid for by the charter school for any reason, families are responsible for any remaining amount not paid for by their charter school. Since we are incorporating online accessibility and flexibility into our planned 2021-2022 classes so that students can keep up with learning remotely if needed, please note that if students are unable to attend some or all in-person classes, or if classes are moved online for any portion of the session or year, we will not be able to make exceptions to the above Drop, Change, and Refund Policies. Any family not in good financial standing will need office approval prior to registering for any upcoming session.*

Small classes are subject to cancellation; any classes cancelled by The Arbor will be refunded in full.

For any questions about registration or payment, please email us at registration@theaborlearningcommunity.com .