



**The Arbor Learning Community
Program Director
Application Form**

Name: _____

Address: _____

Best Phone Number: _____

Best Email Address: _____

How did you hear about this position? _____

Most Recent Work Experience

Job title: _____

Company: _____

From (month, year): _____ To (month, year): _____

Approx hours/week: _____

Second Most Recent Work Experience (if applicable)

Job title: _____

Company: _____

From (month, year): _____ To (month, year): _____

Approx hours/week: _____

If not already listed above, please list your experience working in the field of Education.

Job title: _____

Company: _____

From (month, year): _____ To (month, year): _____

Approx hours/week: _____

Put an X to rate your experience with the following.

	No Experience	Introductory	Proficient	Expert
Word				
Gmail				
Google Docs				
Google Sheets				
Excel				
Registration Software				
Schedule Creation				

This position will start at 24 hours per week for 42 weeks of the year (Monday, Tuesday, Wednesday, and Friday 8:30-3:00 for the Spring 2021 semester) and 16-20 hours per week for 8 weeks in June and July. The school year hours may increase beginning in August, and will eventually become a 40 hours per week position. Are you comfortable with this arrangement?

Please answer the following questions.

1. Why are you interested in working at The Arbor Learning Community?

2. What strengths do you bring to this position?

In addition to three required references, up to three letters of recommendation may be submitted with this application.

Three References

Name: _____

Connection: _____

Length of Acquaintance: _____

Best Phone Number: _____

Name: _____

Connection: _____

Length of Acquaintance: _____

Best Phone Number: _____

Name: _____

Connection: _____

Length of Acquaintance: _____

Best Phone Number: _____