



RADIANT MONTESSORI

CHILDREN'S HOUSE ASSISTANT TEACHER

Radiant Montessori is an established Montessori preschool located in **Maple Grove, Minnesota**. At Radiant, we strive for excellence in care, safety, and the child's overall well-being, and our teachers make a tremendous effort to provide a creative, meaningful, and exciting learning environment in the classrooms. We have just over 100 children in six classrooms: three preschool rooms, one toddler room, one transition room (older infant/young toddlers), and one infant room. We also have an indoor large motor room and two playgrounds. As for our staff, we have a great team of teachers and a supportive management team on site daily. Radiant is a great place to work where work ethic and integrity are valued and respected.

We are currently looking to welcome experienced and compassionate **Assistant Teachers** to work in our **Children's House** (ages 3-6) community and grow with our school for years to come. The positions are available to start immediately and would consist of full time hours – 40 hours per week, Monday through Friday.



Essential Duties & Responsibilities

This role is expected to work alongside other staff and support the Lead Montessori Guide in:

- Overseeing and supervising up to 25 children
- Planning and implementing lessons (leads will do most of the work but ideas from support staff are encouraged)
- Giving whole group, small group, and one-on-one presentations (non-Montessori trained staff will start with preliminary works)
- Leading group time (learning about monthly themes, reading stories, singing songs, learning/reviewing ABCs, numbers, and colors)
- Planning and carrying out monthly art, science, and cooking projects
- Preparing and serving meals (breakfast, lunch, and two snacks)
- Assisting children in the bathroom (all preschoolers are potty trained but may need help/reminders with steps to follow in the bathroom)
- Taking an active role in interacting with children both inside the classroom and outside on the playground
- Maintaining a clean and organized classroom environment
- Communicating with parents (in person and electronically through email and app) to keep them updated on child's daily activities, needs, etc. and classroom happenings





Benefits

- Attractive salary that is negotiable depending on qualifications and experience
- Excellent medical and dental benefits
- Generous 401(k) retirement package after one year
- Paid holidays and paid time off
- Childcare tuition discount
- Monthly staff engagement events that promote team bonding
- Management onsite during business hours to support and assist when needed
- A company that values work/life balance, giving back to the community, and supporting our families and staff

Qualifications & Requirements

- Committed to supporting children's development and overall well-being
- Passionate about working with children
- Proven history of dedication, responsibility, reliability, flexibility, integrity, and creativity
- Possess strong oral communication skills and ability to multitask
- Enjoy working on a team
- Prior experience working with 0-6 age group in a licensed child care center required; experience working in a Montessori setting is a plus
- Qualified under MN DHS Rule 3 as an Assistant Teacher
- Authorized to work in the United States and able to pass background checks as required
- Possess current Pediatric CPR and First Aid certification (or be willing to obtain within first 60 days)
- Be willing to maintain annual in-service (continuing education) training hours as required by MN DHS Rule 3
- Be able to work assigned hours, attend all required monthly staff meetings, and attend occasional school functions both inside and outside of regular hours
- Physical Requirements: candidate is expected to frequently move, stand, walk, stoop, kneel, crouch, bend, crawl, etc., as well as lift and move up to 50 pounds; frequent outdoor weather exposure will also take place as we love to promote learning outside so candidate must be comfortable going outside in hot and cold weather (within reason)



Interested candidates should send resume, cover letter, and copy of transcripts to resource@radiant-montessori.com