

**Meeting of the Board of Directors  
Redwood Estates Services Association  
April 15, 2020 Minutes**

**Quorum** – Was met with the attendance of President Rick Swayne, Vice President Chris Goldsbury, Treasurer David Hubbard, Secretary Philip Warnecke, and Director Philip Schuyler. Also in attendance were Operations Manager Jeff Bates, and Office Manager Mona Raby. The board meeting was held via google chat due to the state wide shelter in place order.

**Motion to approve the agenda** was made by David Hubbard, second by Chris Goldsbury and approved by all.

**Minutes** were approved via email

**President's Report:**

Rick and Jeff discussed the Fire department lease, and Fire House Construction. Construction on the septic system has already started. The engines and a temporary living quarter will be put over that area while they are rebuilding the fire station (in the lower pavilion parking lot). We have agreed to giving them a small temporary space for a construction office. We are being careful not to lose any additional spaces once construction is completed. The county has also mandated that the fire station have at least one handicap spot at the fire station.

Additionally the pavilion parking lot needs to be repaved/resurfaced to support the fire trucks, and so Mona specified we need to be clear about when the parking lot will be resurfaced so that it doesn't conflict with future events (weddings) on the schedule.

**Treasurers Report:**

23 members are over 90 days delinquent. Several members paid in full for the year. The phone bill, and the cleaning and maintenance were billed twice this month, and that's why those items were over budget this month, but are still on track for the year. We will work to submit

**Operations Manager's Report:**

Roads / Projects: (No Report)

- Working with Prime Tree Contractors to determine a start date for our Community Road Edge trimming project.

Drainage:

- Winter maintenance as required.

Pavilion: (No Report)

- Group meetings / functions have been cancelled / rescheduled due to COVID-19.

Playgrounds:

- Approx. \$500.00 to replace the gate at Good Neighbor Park with a self-closing type. Awaiting quote
- Please remember that dogs are not allowed in our playgrounds or grass lawn areas.
  - Santa Clara County ordinances require that all dogs are to be on a leash.

Pool / Building Project:

- Pool Building / Pool remodel:
  - Awaiting Final \*Inspections for Septic system.
    - Fire Marshalls inspection completed.
    - \*Building Final Inspection will be scheduled once Septic and Fire inspections are complete.
  - \*Inspections delayed due to COVID-19 issues.

SJWC: (No Update)

- Projects scheduled to be completed in 2020:
  - Replace 3,760 ft. water main with 8” pipe serving residences of Locust Dr., La Salle Dr., Mt. View Ct., Judith Ct., Laverne Dr., and Patricia Ct.

Replace 1,970’ with 12” pipe from Pavilion to Beatrice Circle Reservoir prior to Fire Station Build by May 2021

- 12” Main installation from Locust to Tank Farm (No scheduled start date).

Misc:

- 2020 Brush Chipping Dates are Saturday April 25, and June 6, 7:30 to 3:00
- Cal Fire /Cal Trans Highway 17 Hazardous Fuel Project: (On Hold COVID-19)
  - For project updates / info visit: <https://sccfiresafe.org/projects/sr-17-firesafe17-com>
- County Fire Building Project:
  - New septic system installed.
  - Temporary housing quarters to be in place by May 2020.
- Oneda Ct. Road Closure: (No Update).

“Ferrellgas Propane “RESA Propane Users Group” pricing discount. Contact Bryan Heath via phone (831-227-6567) or e-mail [BryanHeath@ferrellgas.com](mailto:BryanHeath@ferrellgas.com)

**Office Manager’s Report**

Home sales have slowed down.

We got a check from San Jose Water for \$5300.00 dollars reimbursement for our pool project.

Parks are closed due to shelter in place

Weddings and events have been moved or canceled at the Pavilion

There are a few Airbnb's in Redwood Estates which have been causing some disturbances.

Upper Playground is in need of maintenance and cleaning and we will be focusing on that once shelter in place is lifted.

Mountain Residents night out is likely canceled due to shelter in place.

Lifeguards certification classes canceled until further notice, we have a few with current lifeguards certificates so if the pool opens we have a few lifeguards to get us going.

**Motion to Adjourn** was made by Chris Goldsbury at 8:54