



## PS 130 PTA Executive Board Meeting Agenda

Wednesday, September 12, 2018

Meeting - 6:30 PM at PS 130 Lower School

**Executive Board Attendees: Lisa Zelznick, Ashley Kreamer, Owen Martin, Ayesha Rahim, Nate Gray, Sarah Yorra**

**Other Attendees: Alyson Campbell, Korena Schlegel, Marivi Manaluz, Lorne Lieb**

### Exec Board Introduction & Roles

- Executive Board
  - Introduction of Members
- Committees
  - Introduction of Members
- 501(c)(3) Rules Re Political Activity
  - Owen Martin - Emphasized importance of PTA not supporting candidates and abstaining from political activity.
- Communications Protocols
  - Exec Board and Committee Chairs should send flyers to Communications Secretary 1 month prior to distribution date, which may be 2 months prior to event.

### Finance & Expenditure Requests

- Treasury Review
- Review / Approve 2018-19 FY Budget. Additional Expenditure Requests
  - Approved to send to vote at General Membership Meeting.
  - Follow-Up: Lorne to check on discount pricing for Science Chromebooks
  - Follow-Up: Lisa to check whether Science requires a charging station for laptops
  - Follow-Up: Lisa to check whether additional funds needed for Technology Cluster

### New Business

- Annual Appeal - Letter & Envelope
  - Approved letter and envelope (to-be finalized: amount per child, which will be based on PTA expenditures per child; new logo; graphics design)
  - Approved annual appeal duration - now will run through PTA Calendar year
  - For future mailings: include photos of children and personalize; include dollar amounts of expenditures
- Open Positions



- Need VP of Social Events
  - Need Co-Chair for Health and Nutrition Committee
- SLT
  - Matt Brown will be nominated to be SLT representative for PTA Co-Presidents
- Participatory Budgeting
  - Participatory Budgeting Project: New tiles for classroom floors. Nate/Ayesha will attend PB planning committee/assembly meetings. First meeting is on 9/26.
  - Borough President Grant Project: Railings on Upper School balcony to create outdoor garden; will submit in partnership with MS 839. Is the balcony ADA compliant?
- Lunch/Recess
  - Parents are upset about new recess scheduling that resulted from raising number of 3rd grade classes from 4 to 5.
  - No decision to be made; will wait for guidance from recess committee, via admin.
- Nets Fundraiser
  - Exec board selected 12/16 game at \$30 per ticket. Tickets will be sold at \$35 per ticket.

#### Upcoming Events

- 9/21 - Movie Night (Paddington)
- 9/25 - Curriculum Night
- 9/29 - Book Sale Sort
- 9/30 - Book Sale
- 10/5 - Family Friday
- 10/13 - Fall Fest Set Up
- 10/14 - Fall Fest
  - Art Committee will review sign up genius and advise Sarah on needs + slots.
- 10/19 - Movie Night
- 10/25 - Spanish Family Night