

## 2020 HLAA-MSA National Convention Scholarship Policy

Terms of scholarship policy:

HLAA-MSA will pay for:

- Early-bird registration
- Up to 4 nights (*single/double room*) lodging at the national convention
- Friday night off-site event
- Banquet on Saturday
- Awards Reception

**Original** receipts for the above expenses must be submitted. Copies and/or credit card slips that show payment will not be accepted. These receipts are to be mailed to: Barb Quart, 4275 Meadowlane Dr., Bloomfield Hills, MI 48304. If paying for these before receiving reimbursements presents a problem, please contact Barb Quart at [barbquart@gmail.com](mailto:barbquart@gmail.com)

The Scholarship recipient is responsible for:

- All additional expenses, such as: travel to and from the Convention
- Other meals
- Any other expenses incurred by the recipient
- Cancellation fees

The recipient is expected to appear at the July or October Board of Trustees meeting to give a short (5 minutes) presentation of his/her experience. If unable to attend in person, a written document about the convention experience must be submitted. Reimbursement for hotel costs will be made after the BOT report is submitted.

After returning from the convention, please answer the following few questions and present them at the BOT meeting that you attend:

What knowledge did you gain from attending the convention?

How do you plan to use the experience to benefit your chapter?

Please sign and date this form and return to: HLAA-MIA, Scholarship Committee, PO Box 4808, Troy, MI, 48099, by March 31, 2020.

I, the undersigned, agree to the terms as presented in this policy.

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Signature

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Date

*Please make a copy of this for your own records.*