



August 19, 2020

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Heritage Village Association
First Notice of 2020 Annual Meeting
Tuesday September 15, 2020
Registration at 6:00 p.m. / Meeting at 6:30 p.m.

Dear Member:

Pursuant to Bylaws of the Heritage Village Association, Article VIII, Section 3, notice is hereby given that the Annual Meeting of Co-Owners of Heritage Village Association will be held on Tuesday, September 15, 2020. **The meeting will be held via Zoom conference. (Log in information will be provided in the second annual meeting letter).** Registration will begin at 6:00 p.m. The meeting will promptly start at 6:30 p.m.

VOTE FOR OPEN BOARD OF DIRECTORS SEATS:

At the Annual Meeting of Members of the Association, the membership will vote to seat three (3) members to the seven-member Board of Directors. **This election will fill three (3) vacancies due to not meeting quorum in 2019. You are strongly encouraged to attend, as voting requires a quorum of thirty-five percent (35%) in number and value of the Members entitled to vote shall constitute a Quorum of the Members.**

NOMINATIONS FOR THE BOARD OF DIRECTORS POSITION:

To place your name or the names of fellow members in nomination for a position on the Board of Directors, please fill out the enclosed nominating form. Return this form to Leadership Management, Inc. at: PO Box 307, Hartland, MI 48353. This form must be received by Leadership Management, Inc. prior to September 1, 2020. A candidate list will be printed and enclosed with the Second Notice distribution. If you are nominating someone other than yourself, please be sure to obtain his/her permission prior to submitting his/her name.

DESIGNATION OF VOTING REPRESENTATIVE:

In Compliance with Bylaws Article VIII, Section 3, Designation of Voting Representative, a Designation of Voting Representative form must be completed and returned to the office prior to the Annual Meeting, as only one vote per unit will be accepted. This form must be completed for all units. We request this form each year to ensure our information is current. This Form is not a proxy: rather, it is the designation of the person from your unit who will cast the ballot.

Any Member who is delinquent to the Association cannot vote at this Annual Meeting. Therefore, all fees owing the Association must be paid in full as of September 15, 2020 in order to cast your ballot.

On behalf of the Board of Directors, we look forward to seeing you on September 15, 2020.

Sincerely,
Heritage Village Association
By: Leadership Management, Inc.

Dawn Bowman, CMCA, AMS
Community Association Manager