

NEI Business Meeting Minutes

The New England Intergroup monthly meeting was held on Sunday, October 20, 2019 in Bowles Conference, Room #6 at Newton-Wellesley Hospital. Meeting convened at 5:00 PM. Twelve Steps and Twelve Traditions read, and meeting started, including the final collating of the monthly mailing.

Members present in person: Geri C (Interim Chair), Chris T (Spiritual Reminder), Jenny R, Phil B, Joe G, Betsy L (Timekeeper), Aaron H and Seth S. Participating by phone: None.

Reading of 12 Steps and 12 Traditions, brief check-ins. All officers present meet their sobriety requirements.

Quorum: There are three group reps present who meet the sobriety requirement.

Old Business:

- 15 minutes spent on discussion of increasing revenue - Ideas included donations through our web site, purchasing literature through our web site and distribution 60/40 flyer.
- Bank Acct. Signatories - We hope to get all needed signatures by the Fall Gathering. Signers will be Geri, Seth and Jenny.
- Prescription Pads – Discussion of cover letter. Decision to do a two-page (front and back) letter with short points on the front and details on the back, so that readers are not turned off by a lot of information. Agreed a tear sheet will be part of the letter. Agreed that if we wrote addresses out by hand the letter is more likely to be opened. Discussion of where to get addresses from. Betsy agreed to revise and distribute before next NEI meeting. Agreed to show sample prescription pads Fall Gathering.
- Removal sobriety requirement from By-Laws - Discussed process of publishing changes to NEI groups (includes showing existing text and proposed changes) and scheduling voting. Chris said he would research and put together an action list. Betsy will put topic in the newsletter.
- Fall Gathering – discussed potluck and where do raffle monies go. We decided money will go to the Retreat Scholarship fund. Discussion of what we will highlight during NEI Introduction at the Gathering. Agreed to highlight: Website, phone line, prescription pad and retreat. Geri will speak first and will get of her responders to speak about the phone line. Geri will speak about the retreat, Chris will speak about the website and Jenny will speak about the prescription pad.

New business

- Treasurers report – Jenny will research getting support in QuickBooks. July, August, September financials were all voted on and approved. Quarterly financials were presented for distribution.
- Discussion on how to collect ABM Funds - Decided we will do this at the Spring Gathering.

Department Reports:

Interim Chair, Geri - No report

Recording Secretary, Peter S - September minutes approved with edits.

Treasurer, Jenny - See new business above

Outreach, Seth - See above about prescription pads

Website, Chris - Continued discussion of cleaning up the number of email addresses in our domain. His request is that people get back to him about what addresses they use and to give him a primary/secondary email.

Telephone Coordinator, Geri - reported she has responders every night of the week. There were 119 calls to the answering service. Volunteers returned 12 calls.

There were three web site requests for meeting lists.

Activities, Geri - She will stay on until elections in January then we will need a new chair.

We are focusing on the Fall Gathering and the 2020 Activities Calendar.

Printing – Chris now has the printer.

Newsletter, Betsy – Write up of bylaws, elections and the Fall Gathering. Joe and Chris agreed to be proofreaders.

Literature, Aaron - Aaron will take on literature coordinator.

Corresponding Secretary - Peter agreed to take the database and make labels.

Group Reps Reports (if any) - None

Contents for November Mailing: November newsletter, quarterly treasury report and approved September minutes. Deadline for materials to get printed - Wed., Oct. 30, 2019.

Next Meeting Date: Sunday, November 17, at 5pm

Close Meeting: Serenity Prayer

Next Meeting Date: Sunday, November 17, 2019 at 5:00 pm. Peter will bring the Bluetooth Speaker to the next meeting.

Respectfully submitted, Peter S