

### **NEI Business Meeting Minutes**

The New England Intergroup monthly meeting was held on Sunday, April 14, 2019 in Bowles Conference, Room #6 at Newton-Wellesley Hospital. Meeting convened at 5:00 PM. Twelve Steps and Twelve Traditions read, and meeting started, including the final collating of the monthly mailing.

Members present in person: Patrick D (Chair), Geri C, Betsy L, Seamus P, Martin S, Chris T (timekeeper), Jenny R (Spiritual Reminder), Phil B, Lisa P, Peter S, and Nate G. Participating via conference call Seth S.

**Motion to allow all group reps attending to vote even if they do not meet the sobriety requirement: Patrick/Geri 4-0-0.**

Check that all officers present meet their sobriety requirement. All Officers present meet their sobriety requirements.

Brief check-ins.

#### **Department Reports:**

- Chairperson, Patrick D – He apologizes for getting agenda out so late. He will get it earlier next time.
- Recording Secretary, Peter S – Review of March 2019 minutes which were taken by Betsy L. **Motion to approve March 2019 minutes as amended: Jenny/Betsy 7-0-0**
- Treasurer, Jenny R – Review of January Treasurer report. **Motion to approve January Treasurer Report as amended: Betsy/Peter 5-0-2.** Review of February Treasurer report. **Motion to approve February Treasurer Report: Betsy/Geri 6-0-1.** Jenny agreed to include the checking account reconciliation on the reports going forward. Seth noted that as of February, we have a prudent reserve of 8 months of expense in our checking account. Jenny reviewed the Spring Gathering income/expense. The spring gathering income was \$659. We received \$39 in retreat scholarship donations from the bake sale and \$67 in donations for Dollars for Delegates. We sold \$84.75 in literature. Rent expense was \$550.
- Outreach, Seth S – Discussion about the prescription pad proposal. The size of a prescription pad exceeds the size of a standard envelope. Suggestion that we not use a standard envelope. Discussion about what text to put on the pad. People have received positive feedback on the idea. Seth is going to send out price quotes and proposed text again so that we can discuss further.
- Web Site, Lisa P - This is Lisa's last month as Web Site Coordinator. She will send out statistics after the meeting. Still figuring out how to use the email marketing campaign tool. Discussion about who meets the sobriety requirement to do the work on the web site that includes access to confidential information, especially after Lisa leaves. Lisa, Patrick and Chris will work on this.
- Corresponding Secretary, Geri/Jenny
  - The answering service received 107 calls in February with the responders returning 7 calls. The answering service received 126 calls in March with the responders returning 16 calls. Geri has only one person besides herself answering calls. Peter will send outline to Geri.

- Jenny is exhausted by being both the treasurer and managing the database/labels. We need someone to step up and take this away from her.
- Internet Coordinator Report, Lisa P – Web Site Statistics for March 2019
 

Newcomer inquiry	1
Vermont weekend inquiry	7
Signing up for Spring Gathering	1
Looking to find out when next Attleboro retreat is	1
Meeting list updates (3 from same group)	5
Co-SLAA inquiry	1
<u>Copy of Meeting List Requesting to be Mailed</u>	<u>1</u>
TOTAL	17

- Activities, Geri – The Spring Gathering was successful. There were 31 participants. We are compiling the surveys. We are getting ready for the Spring Retreat and the Cycling for Serenity events.
- Printing, Seamus – The printer needs toner. Discussion on good deals for toner and paper.
- Newsletter, Betsy – Possible articles for the next newsletter are: phone responder, sponsorship info. and ABM agenda items.
- Literature, Patrick – Literature of \$84.75 sold at the Spring Gathering. Seamus is interested in being the literature coordinator. **Motion to elect Seamus as Literature Coordinator: Martin/Geri 6-0-1.**

**Old Business:**

- Ear-marked monies for FWS archives – Proposal that NEI provide a motion for the Fellowship Wide Services (FWS) Annual Business Meeting to have the FWS Board create an archivist and that NEI would earmark a donation to fund the position. Tabled until next month.

**Tabled:**

- All new business

Contents for April mailing: Approved March 2019 meeting minutes, April Meeting List.

Next Meeting Date: Sunday, May 5, 2019 at 5:00 pm. Peter will bring the Bluetooth Speaker to the next meeting.

Respectfully submitted, Peter S