

Meeting held on Sunday, January 28, 2018 in AR 100 at Newton-Wellesley Hospital. Meeting date was changed from January 21. Meeting convened at 5:00 PM with Serenity Prayer, reading of Twelve Steps and Twelve Traditions, and brief check-ins. Members Present: Seth S (chair), Patrick D, David B, Lisa P (spiritual reminder), Jenny R, Michael T, Rob K, Betsy L (timekeeper). On the conference call: Marsha Z, Geri C, Peter S.

Quorum Check: 5 Group Representatives present. 4 members meet the 3-month sobriety requirement. **Motion to allow all elected representatives to vote: (Michael/Rob): passes 3-1-0.**

Officer Elections for 2018

- Chair (1-year sobriety requirement) – Seth volunteers to continue as chair. Patrick seconds: passes 4-0-0.
- Vice-Chair (1-year sobriety requirement) – No volunteers
- Recording Secretary – Peter S volunteers. Patrick seconds. Passes 3-0-1.
- Corresponding Secretary (1-year sobriety requirement) – Geri C is willing to handle the mailing labels and the mailing, but she can't handle the printer. Seth is willing to take the printer and do the printing. Geri will come to Seth's office to pick up printed copies. Jenny is willing to do the database and the meeting list. Motion to do it this way (Patrick/Marsha): passes 4-0-0.
- Treasurer (1-year sobriety requirement) – Michael T is willing to continue. Passes 4-0-0.
- Outreach Chair – Seth is willing to do Outreach, at least temporarily. Passes 4-0-0.
- Newsletter Editor – Betsy is willing to continue. Passes 4-0-0.
- Website Coordinator (6 months sobriety requirement) – No volunteers
- Literature Secretary – No volunteers
- Phone Coordinator – Geri C volunteers. Patrick seconds. Passes 4-0-0.
- Activities Chair (6 months sobriety requirement) – Jenny R is willing to continue as Activities chair. Passes 4-0-0.

Department Reports

- Chairman (Seth S) – Review of agenda
- Recording Secretary (David B) – Review of minutes from December 2017. Some corrections. **Motion to accept (Michael/Marsha): passes 4-0-0.**
- Corresponding Secretary
 - Mailing Report (David and Lisa) – The monthly mailing went out to 46 addresses on Saturday, December 30. It included the January newsletter, November NEI business meeting minutes, NEI Elections flyer, We Are Not Alone Valentine's Day event flyer, and the 2018 Vermont 12-Step Retreat flyer. The email mailing went out on the same date to 347 addresses and contained links to the same materials.
 - Telephone Coordinator Report: (Peter S) – The answering service received 127 calls in December. The responders returned 5 calls: 1 call for meeting info, 2 calls for program info, 1 for Vermont Retreat info, 1 for Connecticut meeting info.
 - Internet Coordinator Report: (Lisa P) – Received 8 emails in December 2017: 4 on the Vermont Retreat in December, 1 on the Vermont Retreat in March, 1 looking for meetings in Shrewsbury, 1 looking for meeting in Providence, and 1 on ordering literature.
 - Meeting List Updates (Lisa P) – None

- Treasurer (Michael T) – As of Dec 31, we had \$91 in the ABM Delegate Fund, \$12,550.86 in the general fund, and \$262.70 in the scholarship fund. 7th Tradition Contributions are a little ahead of budget. Year-to-Date we have received \$2,254.67 in 7th Tradition Contributions. Largest source of income is Winter 12-Step Retreat. Winter Retreat income is \$2240. Net income Year-to-Date is \$794.21 loss. However, when Winter Retreat checks clear for January net will be positive. Treasurer wrote check to FWS for \$600 last year and just wrote one for this year. **Motion to accept as amended (Patrick/Marsha): passes 4-0-0.** Net income for events is nearly \$2000. David got a tax statement from Square for credit card charges. David and Michael will change email address on account. David will talk to a tax accountant in program about it.
- Literature (David B) – Sold a total of \$148 of literature in January. We have sold \$276.75 in literature since the July 1 start of the fiscal year. We have \$2,421.00 in literature assets.
- Activities Committee including Vermont (Jenny) – Took in \$26.25 at movie event. December retreat was full with 22 people. Bookmarks are ready for printing. 5 people have signed up for March retreat.
- Outreach and Committee (Patrick) – Received 1 group contact form.
- ABM Delegate & ABM Committee (Seth) – Nothing to report. Early registration is March 1.
- Newsletter (Betsy) – Deadline has been pushed back two weeks. Suggestion to have a combined February/March newsletter sent in mid-February. Also send email reminder about We Are Not Alone event and February NEI business meeting. Envelopes can be stuffed at the February 11 NEI business meeting. Group conscience to have two mailings, but a combined February/March Newsletter in the second mailing. Need newsletter article about open positions and Spring Gathering. Perhaps article on scholarship donations. Lisa and Michael will proofread. Peter will write something about Spring Gathering.
- Group Reps Reports (if any) – None

Tabled Items

1. NEI Surplus – What are the needs of the Fellowship?
2. Massachusetts 12-Step Retreat

New Business

- Officer Sobriety Requirements – Suggestion that at NEI meetings, officers with a sobriety requirement announce whether or not they meet the sobriety requirement. Table discussion until next meeting.

Items for the Mailing – Due date for Mailing is Wednesday, February 7: December Meeting Minutes (David), January Meeting List (Lisa), Quarterly Treasury Report (Michael), March Vermont Retreat Flyer (Jenny), Bookmark if Possible (Jenny)

Items for the Next Mailing: (Deadline is Feb 21) January Minutes, February/March Newsletter, Spring Gathering Flyer, Bookmark if not in previous.

Close Meeting: Check-Outs; Serenity Prayer

Next NEI Meeting is Sunday, February 11, 2018 at 5 PM. Seth S has the Bluetooth Speaker and will bring it to the February meeting. Respectfully submitted, David B.