

Meeting held on Sunday, August 14, 2016 in AR 100 at Newton-Wellesley Hospital. Meeting convened at 5:00 PM with Serenity Prayer, reading of Twelve Steps and Twelve Traditions, and brief check-ins. Members Present: Michael T (acting chair), David B, Lisa P (Spiritual Reminder), Amalia E (timekeeper)

Quorum: 2 elected representatives with 3 months continuous sobriety, but one is acting as chair. We have 1 voter. Our voter agrees that the acting chair should vote too, so we have 2 voters. No other elected reps present. Discussion on voting with 1 rep present. Consensus to not vote on budget until more people are present. We can come to a consensus on the treasury reports and the minutes.

### Committee Reports

- Chairperson (Michael T) – Review of agenda.
- Recording Secretary (David B) – **Motion to accept minutes as amended (Amalia/Michael): passes 2-0-0.**
- Corresponding Secretary – (open) –
  - Mailing Report (Lisa P): The USPS mailing was sent out Aug 3 2016 and included the June meeting minutes, August 2016 newsletter, September Anorexia Vermont 12-Step weekend Flyer and Sept/Oct. Vermont 12-Step weekend Flyer. The USPS Mailing also included the July meeting list. The email mailing for July was sent out on Aug 3 2016 to 270 email recipients. The e-mail mailing included links to the June meeting minutes, August 2016 newsletter, September Anorexia Vermont 12-Step weekend Flyer and Sept/Oct. Vermont 12-Step weekend Flyer and links to IRC registration page and program schedule for the IRC weekend.
  - Phone Coordinator (Peter S): The answering service received 122 calls in July. The responders returned 7 calls which included the following topics:

IRC Questions	2
Looking for meeting on Martha’s Vineyard	1
General program info	2
Vermont Retreat Info	1
<u>Request for a meeting list</u>	<u>1</u>
TOTAL	7
  - Internet Coordinator (Lisa P): 14 email inquiries in July. 7 were inquiries on the Vermont 12-Step weekend. 3 were about room sharing at the IRC. 2 were on volunteering at the IRC. 1 was a meeting list update. 1 was a request for general information from a newcomer.
  - Meeting List: Two meetings disbanded – Sunday “Women’s Love Addiction Relief Meeting” in Barrington RI and Sunday “Pause for a While” in Orleans MA.
- Treasurer (Michael T) – Review of Fiscal Year end financials. As of 30 June 2016, NEI had a total of \$9,579.63 in assets, comprising \$8,866.38 in Eastern Bank checking, \$622 in the IRC fund, \$61.25 in the Scholarship Fund, and \$30 in the Corresponding Secretary petty cash fund. Overall, the fiscal year performance against budget was favorable. Here are the highlights: the 7th tradition contributions were down from last year, totaling \$3,902 and falling \$518 short of budget. The Spring and Fall gatherings generated \$1,633 in income and cost us \$1,442 in expenses, for a net income of \$191. We conducted two more retreats than were originally budgeted, adding the spring Attleboro retreat and the fall Anorexia retreat in Vermont. Total income for all six retreats was \$16,138 and expenses were \$13,585, for a net income of \$2,553. Included in this was \$518 in scholarship donations. Total operations (including answering service, telephone, postage, rent, and supplies) cost \$4,538, which was \$508 more than was budgeted. Most of the operations overage was for supplies. The bottom line: we budgeted a net income for the year of \$1,967 but our actual net income was \$3,276. **Motion to**

**accept year-end financials (Amalia/Michael): passes 2-0-0.** Financial report for July: Scholarship fund contains only \$61.25 and we won't have a Fall Gathering this year. Suggestion to ask for donations to the retreat scholarship fund. Draft budget for FY 2016-2017. Budget \$250 for scholarship donations. Nothing for literature because we have a lot. Remove Fall Gathering from budget and add P.O. box rental. No website costs because we paid for 5 years. Do we have to provide food for hospitality suite at ABM next year?

- Literature (David B) – Bought \$2117.72 for the IRC. Sold \$609.50 worth of literature – Books, Booklets, Pamphlets, Chips, Medallions, Bookmarks. We have plenty of literature for the next year, except we have no 17-Year medallions. Consensus to not count IRC t-shirts, Tote bags, flash drives as literature.
- Activities Committee including Vermont (Peter S) – Not present. No report.
- Outreach and Outreach Committee (Seth S) – Not present.
- ABM Delegate (Seth S and Amalia E) – Michael read a written report on the ABM from Seth. Amalia read her report on the ABM too. Amalia is now vice-chair of the Conference Healthy Relationships Committee.
- Newsletter (Craig G) – Review of August newsletter. Remove Fall Gathering from newsletter. Suggestion that Amalia and Seth write an article on the ABM for the newsletter. Article on t-shirts and tote bags for sale. Include article on the IRC too. See if someone who attended sessions – not working on service – can write an article. Local meeting changes are all old changes. We can remove old updates. Include invitation to Vermont retreats in September. Small blurb on request for retreat scholarship money. Short article on Step 9 if there is room. Proofreaders: Lisa and David.
- Group Rep Reports (if any) – Nothing.

### Old Business

1. Having service opportunities available for people without their having to go to NEI meetings. IRC did not have enough volunteers for the Hospitality Suite during ABM. Getting volunteers is an ongoing challenge.
2. Open positions – Corresponding Secretary is partially filled by David and Amalia. Patrick maintains mailing list. Chair and Vice-Chair are also open.
3. IRC Discussion – When do we close the door on reimbursement? Should we? It's nice to close it out within 3 months – end of October. Receipts should be in by the end of October.

### New Business

#### Tabled Items

- 2016-2017 Budget

#### Contents of Mailing for June: Deadline for Printing is Wednesday, August 24

- July Meeting Minutes (David B)
- End-of-Year Financial Report (Michael T)
- September Newsletter (Craig G)

Next NEI Meeting is Sunday, September 11 2016, at 5 PM. Respectfully submitted, David B.