

In House Registration (for current members of the Society):

In House Registration Information Packages will be emailed to the Society members and anyone on the Associate Membership listing, prior to the April 6th, 2021 registration date.

Starting at 6:00 am on Tuesday, April 6th, 2021 we will accept emails to office@discoveryplayhouse.ca indicating your intent to register. Please check our website for a description of all [Preschool](#) classes before you make your decision.

- **In the Subject Line** please indicate your 1st choice of class (ie, Class A or B or C)
- **The body of the email** should include the child's name, birthdate, whether you wish to be *participating or non-participating and your 2nd class choice.
- The registration requests will be processed in the order that the email is received. Please note that no emails received prior to 6:00 am will be accepted.

*At this time, we are not offering the Parent Participation portion of our Preschool program. We are still asking you to indicate participating or non-participating, in the event that the COVID situation changes dramatically before September 2021.

The Intent to Register form, as well as the \$25 Registration Fee and any outstanding forms can be handed into the office by making an appointment with Rachel or Julia by using email office@discoveryplayhouse.ca for April 6th, 7th or 8th. If the forms/fees are not received by the end of the day on April 14th, your child's spot cannot be guaranteed.

An email will be sent out before registration listing any outstanding fees or information from your file. Please note that your *Intent to Register* form will not be accepted until this information is complete. If you have any questions, please contact Julia.

Open Registration (for the general public):

Starting at 6:00 am on Monday, April 19th, 2021, we will accept emails to office@discoveryplayhouse.ca indicating your intent to register. Please check our website for a description of all [Preschool](#) classes before you make your decision.

- **In the Subject Line** please indicate your 1st choice of class (ie, Class A or B or C)
- **The body of the email** should include the child's name, birthdate, whether you wish to be *participating or non-participating and your 2nd class choice.
- The registration requests will be processed in the order that the email is received. Please note that no emails received prior to 6:00 am will be accepted.

*At this time, we are not offering the Parent Participation portion of our Preschool program. We are still asking you to indicate participating or non-participating, in the event that the COVID situation changes dramatically before September 2021.

You will be contacted by email to advise you of the class formation results. If you are successful with your choice you will need to book an appointment with Rachel or Julia via email at office@discoveryplayhouse.ca. At that time, you will bring in all completed forms and pay the deposit and registration fees. We will send you a list of what you should bring when come for your appointment.

Note: If you indicate that you would be interested in our Parent Participation Preschool, please be sure to read the "What is a duty day" which is on our website under Orientation Manual - www.discoveryplayhouse.ca