

[Stop the Spread of Germs - English](#)
[Stop the Spread of Germs - Spanish](#)

Students or staff who may have been exposed

If you believe you or an immediate family member may have been exposed to COVID-19 (Coronavirus) please call your local health department. You should also call your doctor to tell them about your situation. Please do not go out in public until you have spoken to the health department. State and federal law prohibits the school system from sharing confidential information about students and employees. While we understand that parents may have concerns, they do not have the legal right to know information about a student or staff member's country of origin, health status, places traveled or family members.

Precautions to prevent the spread of germs

County and State health officials have assured us that we should maintain our regular, routine cleaning procedures in our cars. Additionally, our driving instructors have been supplied with professional grade cleaning supplies and have verified the sanitizers we use exceed the CDCs recommendations for cleaning and sanitation supplies.

The CDC and [NC Department of Health and Human Services](#) emphasize the importance of good hygiene practices and maintaining normal cleaning routines to fight germs and prevent the spread of illnesses like:

- Wash hands frequently with soap and water for at least 20 seconds at a time.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are ill.
- Cover your mouth and nose with a tissue when you cough or sneeze.
- Keeping your child home if they have had a fever, used fever-reducing medication, or experienced symptoms of illness within the past 24 hours

Facemasks

Our instructors are supplied with face masks and each student must also wear a face mask. Please see additional information regarding our behind the wheel protocol below:



**JDS CAROLINAS, INC.
BEHIND THE WHEEL STARTUP PROTOCOL**

COVID-19 RELEASE

- I/We have received a copy of JDS Carolinas, Inc. protocol for COVID-19.
- I/We have been informed of the processes and procedures that are in place by JDS Carolinas, Inc. and their contracted instructors.

I attest that:

1. I/We are not experiencing any symptoms of illness such as cough, shortness of breath, difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell.
2. I/We have not traveled internationally within the last 14 days.
I/We have not traveled to a highly impacted area within the United States of America in the last 14 days.
3. I/We do not believe I/We have been exposed to someone with a suspected and/or confirmed case of the Coronavirus/COVID-19.
4. I/We have not been diagnosed with Coronavirus/Covid-19 and not yet cleared as non-contagious by state or local public health authorities.
5. I/We are following all CDC recommended guidelines as much as possible and limiting my exposure to the Coronavirus/COVID-19.

To ensure the safety of both the student and instructors, I/We agree to adhere to all procedures. By signing this statement, I/We are agreeing to comply with all of the COVID-19 procedures, and I/We are releasing JDS Carolinas, Inc. from any liability in connection with COVID-19.

This the _____ day of _____ 2020.

_____ (Parent/Guardian Signature)

_____ (Student Signature)



JDS CAROLINAS, INC.

BEHIND THE WHEEL STARTUP PROTOCOL

STUDENT NAME: _____

STUDENT TEMP: #1 _____ #2 _____ #3 _____ #4 _____

INSTRUCTOR INITIALS: _____

STUDENT/INSTRUCTOR REQUIREMENTS:

1. Students and Instructors will agree that they want to participate in Behind the Wheel Training, and will not be penalized for wanting to wait.
2. BTW instructors who want to get back to instruction will contact the students in order of the eye permits they are still holding, starting with any student who is in the middle of their 6 hours. Students will not be penalized or be moved to the back of the line if they want to wait a bit longer before finishing or starting instruction.
3. All students and instructors will practice 6 ft. social distancing while instructing outside of the vehicle and when conversing with parents.
4. Instructors will take their own temperatures and review health questions prior to reporting to work. Prior to entering the vehicle and, in between student drivers being behind the wheel, instructors will wash their hands and fingers with soap and water for at least 20 seconds. If soap and water are not readily available, they will use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and fingers and rub them together vigorously until they feel dry.
5. Disinfecting wipes will be used to wipe down the steering column, E-Brake, door handles, dash area, and seatbelt release between each student taking the driver seat. Gloves should be used by instructor while wiping car. Also, everyone in the vehicle will use hand sanitizer (must be at least 60% alcohol based), each time a student driver switches into the front seat. There must be dry time for both the disinfecting wipes and the hand sanitizer
6. Students will continue to start and end each BTW session in their assigned school's parking lot. They will not have access to enter the school for any reason.
7. At least 2 windows will remain opened slightly to move outside air through the vehicle. Allow for air circulation using the fresh air condition NOT the recirculating setting.
8. Student personal items, including cell phones, will be stored separately in the trunk of the vehicle throughout the duration of the session.

POTENTIAL ADDITIONAL SAFETY MEASURES:

1. Required face covering for instructor (mask, bandana, etc.). JDSC requires face covering for anyone in the vehicle.
2. Parents should take student's temperature before each BTW session.
3. JDSC is authorized to require any additional safety requirement that they deem necessary.

PARENT/GUARDIAN REQUIREMENTS:

1. Take student's temperature prior to attending session.
 - a. *If temperature is 100.4 or less and the answer to ALL health questions are NO, the student may attend the session*
 - b. *If temperature is 100.5 or above and/or the answer to ANY health question is YES, the student CANNOT attend the session*
2. Review the following health question
 - a. If the answer to any health question is YES, the student should not attend the session
 - b. If YES to any health questions, also contact parent/guardian.
 - c. Student can be rescheduled if showing any signs/symptoms of illness:
Flu-like symptoms, chills, aching, nausea, headache, cough, shortness of breath