



**NC-ADN COUNCIL  
BUSINESS MEETING MINUTES**

**TIME AND PLACE:** The ADN Council Business Meeting was held on 4/19/18 at the Holiday Inn Resort - Wrightsville Beach from 12:00 – 1 pm.

**PRESIDING:** Allison Gilbert, President

TOPIC	DISCUSSION	CONCLUSIONS/ RECOMMENDATIONS/ACTIONS EVALUATIONS
<b>I. CALL TO ORDER:</b>	<p>Ram Upadaya, Parliamentarian called the meeting to order at 12:00 pm.</p> <p>A. Gilbert welcomed the Council members to the meeting.</p>	
<b>II. REVIEW OF MINUTES:</b>	E. Fink conducted the roll call.	<p>167 members were present.</p> <p><u>Action:</u> Closed</p>
<b>III. COMMITTEE REPORTS:</b> A. Secretary's Report	The minutes of the 2017 ADN Council Business Meeting were presented for a vote. The minutes are located on the ADN Council website for review.	<p>The minutes of 4/20/17 were brought to a vote. Cheryl Logan – Mayland CC made the motion to accept the minutes as read. Sharon Jackson – Wake Tech. CC seconded the motion. All members voted in favor.</p> <p>The minutes of 4/21/18 were brought to a vote. Ann Moss – CPCC made the motion to accept the minutes as read. Trish Stipand – Sandhills CC seconded the motion. All members voted in favor.</p> <p><u>Action:</u> Closed</p>
B. Newsletter Committee	Emily Fink stated that newsletters had been emailed and sent out via mail to each community college.	<p>A new newsletter will be sent in the fall semester.</p> <p><u>Action:</u> Closed</p>
C. Treasurer's Report	Earlie Barnes presented the treasurer's report.	173 members registered for the conference. The auditor assessed the ADN Council budget and

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		<p>accounts for the past 2 years. She found no issues at this time after reviewing the documentation provided. All transactions (income and expense) appear to be in line with the scope and mission of the NCADN Council.</p> <p><u>Action:</u> Closed</p>
D. Membership Committee	There are currently 173 registered members.	<p>The council will continue to recruit new members.</p> <p><u>Action:</u> Closed</p>
E. Computer Technology Committee	Allison Gilbert stated that Ram Upadaya would be maintaining the council website.	<p>R. Upadaya will maintain the council website beginning this spring.</p> <p><u>Action:</u> Closed</p>
F. Nominating Committee	There are 2 positions available for election – Treasurer and President Elect. Amy Merritt who was the elected President for the 2017-2019 cycle took a job with the University system and has left the community college system. President-Elect Allison Gilbert stepped in as President.	<p>E. Fink nominated and made the motion that Earlie Barnes - Edgecombe continue as Treasurer. Paula Gribble – retired educator seconded the motion. All members voted in favor.</p> <p>Vicki Caraway nominated Cheryl Logan – Mayland to run for President- Elect. The motion to accept was made by Alexis Welch - Montgomery CC and seconded by Paula Gribble – retired educator. All members voted in favor.</p> <p>Paula Gribble made the motion to accept both candidates by acclamation. Alexis Welch seconded the motion. All members were in favor.</p> <p><u>Action:</u> Closed</p>
G. Historical Committee	No report at this time	<u>Action:</u> Closed
H. Scholarship Committee	Diana Brewer was not present at the meeting. Allison Gilbert presented her report.	<p>Because there were no applicants for the Robert Scott Faculty award this year, the executive committee decided to award 2 student scholarships. The students who were awarded the scholarships were</p>
I. Educator of the Year Committee	Benita Beard presented the candidates who were nominated for Educator of the Year. The nominees were Carmelle	The winner of the 2018 Educator of the Year was Valerie Doig from Mitchell CC.

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	Marcom – Carteret CC and Valerie Doig – Mitchell CC.	<u>Action:</u> Closed.
J. Legislative Committee	Dr. Elizabeth Snow, SouthEast Regional Director for NCNA gave an update on the actions and upcoming events for NCNA.	<u>Action:</u> Closed
K. Bylaws Committee	Ram Upadayaha stated there were no changes at this time to the Bylaws.	<u>Action:</u> Closed
<b>IV. OLD BUSINESS:</b>	None	<u>Action:</u> Closed
<b>V. NEW BUSINESS:</b>  A. Robert Scott Award	Changes to the Robert Scott Award	The executive committee proposed that changes be made to the Robert Scott Award due to lack of applications. The proposal from the executive committee was given to each member during the meeting. Barbara Knopp – Edgecombe made the motion to accept the executive committee's revisions. The motion was seconded by Brooke Kessler – CVCC. A discussion was held by the membership and further revisions were made. Barbara Knopp made the motion to amend the original motion to include the revision made by the membership. Loretta Langly – seconded the motion. During voting there was 1 Nay. All other members were in favor. The revisions to the Robert Scott award will be posted on the ADN Council website.  <u>Action:</u> Closed
B. NC BON ADN Candidates	There are 4 members of the ADN Council that are running for the ADN seat on the NC Board of Nursing. The candidates are: Barbara Knopp – Edgecombe CC, Alexis Welch – Montgomery CC, Cyra Kussman – Alamance CC, Ann Milner – Wake Tech. CC.	All members are encouraged to vote during the elections this summer and early fall.  <u>Action:</u> Closed
<b>VI. Adjournment</b>	The meeting was adjourned at 1 pm.	
<b><u>CHAIRPERSON:</u></b> A. Gilbert	<b><u>RECORDER:</u></b> Emily Fink	