

**Jackson Catholic Schools**  
**STUDENT TECHNOLOGY USE POLICY**

Our Catholic schools encourage and strongly promote the use of technology in education. To ensure that students can make full use of the technologies available, all use of technology must have proper authorization and follow the school's terms, conditions, and regulations for the use of the Internet and other technologies.

1. I will follow the Catholic schools code of ethics for the Internet and technology.
2. I will obtain teacher permission before bringing computer equipment into the school. Before connecting or loading them onto school computers or the network I will get the authorization of the Technology Coordinator. Equipment and data I bring in is my responsibility and the school is not responsible for its loss or damage while it is in the building. I will label all equipment and media I bring from home.
3. I will respect the security of the school computers, data, and network. I will not use another's computer, media, or data. I will not use another's password or identity code.
4. I will respect the safety and privacy of others and myself. I will not reveal my personal address or phone number or other personal information through the use of technology. I will not reveal the addresses, phone numbers or other personal information of others. I will not take, use or transmit photos, movies or sound recordings of others without their specific permission.
5. I will respect the laws of the United States, it's individual states, and foreign countries in regard to copyrighted material; threatening, violent, or harassing material; obscene material; and material protected by trade secret.
6. I will use technology in a way which preserves it and which is an acceptable use of it. I will not vandalize the school's or anyone's data, software, hardware of technological equipment.
7. I will not access or attempt to access or send email, transfer files (upload/download), access peer to peer networking sites, instant message, participate in or access blog sites, social networking, newsgroups, or any electronic messaging or portal sites.
8. I will not alter computer settings such as desktop backgrounds and appearance, alert sounds and pointer icons, toolbars and menus, window and icon labels and locations, volume settings, leave messages on computers, empty trash or recycle bins, or "customize" computer settings on any school computers unless a teacher has specifically directed me to.
9. I will not access the Internet without the specific authorization and supervision of a teacher. I will limit my Internet use to sites and/or searches designated by the teacher for educational purposes.

10. I will use cell phones and other electronic devices respectfully, in ways that do not interfere with the learning environment here at school. I will only use cell phone and other personal electronic devices only when permitted.

11. I will report inappropriate uses of the Internet and other technologies to a teacher or administrator.

12. I will attend and participate in the prescribed training required by all the Catholic schools before I am granted the privilege of access.

Access and use of the Internet, local area networks, computers, and other technology is a privilege for the user. The Catholic schools have developed a Code of Ethics for the Internet and technology.

I have read and understand the policy for use of this privilege. I accept the terms, conditions and regulations of this policy.

\_\_\_\_\_  
User Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date