

12th Annual Autumn Goddess Retreat Festival

Workshop Presenter Proposal

Saturday, September 25, 2021 ~ 10 a.m. to 6 p.m.

www.AutumnGoddessRetreat.com

If you wish to offer a workshop at this years event, please complete and submit the form below:

Workshop Name: _____

Presenter Name: _____

Address: _____ City: _____ St ____ Zip: _____

Telephone: _____ Cell: _____

Email: _____ Website: _____

Please be sure to read through the entire application, sign and submit to Linda Dieffenbach/Wellness in Harmony.

All workshop topics are geared toward personal development, wellness, spiritual growth, movement, or other related topics. (Please read full details below).

Workshop Proposal:

Preferred Timeframe (early, midday, late afternoon): _____ (Note: Workshop times are assigned on a first come, first serve basis. We will do our best to accommodate special requests.)

Please email this form Linda@wellnessinharmony.com, along with a typed (either in Word or in the body of the email), brief (no more than 2 brief paragraphs) description as you wish to have it promoted, along with an image (that you have legal rights to use) representing your presentation. Upon approval, you will be notified with any additional information required.

Workshop Presenter Agreements

PROMOTION: All vendors and presenters are expected to actively promote the event to their community. Please post it on your website, share with your network, post flyers in your local community, and promote through Social Media and other marketing outlets. Add the event to your FB and other Social Media pages. Post about the event and your offerings on the event pages and you own pages to boost exposure and interest. Get the word out to as many people as possible. The more the merrier! Hashtags: #autumngoddessretreat #autumngoddessfestival #dvccc-freedom #wellnessinharmony

Workshop Guidelines:

- ✧ **All workshop presentations are offered free of charge.** There is no monetary compensation for your presentation. You are welcome to promote your business and services as part of your presentation.
- ✧ **Workshops are scheduled to start hourly beginning at 10:30 am.** All workshops are 45 minutes long. There is a 15 minute shared set-up/break down period between each session.
- ✧ **The final workshop schedule** will be announced in early to mid-September at the latest. Be sure to check and make note of your scheduled time for live presentations.
- ✧ **PLEASE BE MINDFUL OF YOUR TIME!** Be courteous to your fellow presenters and be sure to end your workshop on time. If needed, set an alarm. If you require additional time for discussion/questions, you are welcome to invite people to continue discussion outside of the workshop space.
- ✧ **Please help promote the event** through your lists, websites, social media, and other means to help spread the word. You are welcomed to post on the Autumn Goddess Facebook page so that our followers learn more about you. Please tag me in your posts so I can share them, too.
- ✧ **ALL VENDORS & PRESENTERS ARE REQUIRED TO ADHERE TO CURRENT FEDERAL, STATE, AND LOCAL MANDATES, AS WELL AS ANY REQUIREMENTS PUT FORTH BY THE FREEDOMS FOUNDATION, OR THE EVENT INSURANCE PORVIDER.** In order to hold a live, in person event this year, it is imperative that all participants follow whatever mandates and guidelines are in place on the date of the event, regardless of personal beliefs. If you are unable or unwilling to comply, please do not register as a vendor.

Please READ and SIGN

I understand the regulations and agreements for the 12th Annual Autumn Goddess Retreat. I acknowledge that my presentation is offered free of charge. I understand that Linda Dieffenbach and the Autumn Goddess Retreat make no guarantees of attendance during the event.

I/we will not hold Linda Dieffenbach, Wellness in Harmony, the Freedoms Foundaton, its board, officers, associates, or vendor volunteers legally responsible for any loss or injury during the event of September 25, 2021. I am responsible for insuring my business and property, and I will be responsible for any claims due to customers whom I provide a service or a product to at the event.

Remember to maintain a copy the complete workshop agreement for your business records.

Please send in your application and information ASAP to hold your space. We advertise through flyers, social media, press releases, online etc. to reach Chester County and surrounding areas and will include your listing on www.AutumnGoddessRetreat.com We appreciate your assistance in sharing information with your community, networking at other shows you attend, posting flyers, emailing your clients, customers and friends about this exciting event. A big thank you to all of you!

Name (Print): _____ Signature: _____ Date: _____

Mail to:

Linda Dieffenbach

PO Box 28

Kimberton PA 19442

Phone # 484-354-0499

Or email to Linda@autumngoddessretreat.com