



LOTUS SCHOOL FOR EXCELLENCE BOARD MEETING

Minutes

Lotus School For Excellence

Mission: Lotus School for Excellence provides a safe learning environment and a rigorous college preparatory curriculum supported by a diverse, dedicated community.

Vision: Our vision is to create well-rounded and global-minded citizens, who are prepared for a college education in order to pursue careers in S.T.E.A.M. fields and becoming contributing members of the community.

Date: 02/20/20

Time: 6:15 PM (Mountain Time)

Place: Executive Director's Office; 11001 E Alameda Ave Aurora, CO 80012

Board Members in attendance:

Mr. Don Knapp, President
Mrs. Nursen Konuk Vice-President
Mrs. Angela Velez-Reyes, Treasurer
Mrs. Angela Velez-Reyes, Secretary
Mrs. Nuran Yilmaz

Additional attendees:

Tim Farmer, Attorney
Mr. Bart Skidmore, CPA

Executive Director:

Agenda: (A motion was brought forth by Mr. Knapp to approve the revised agenda and seconded by Mrs. Konuk . The Motion was put to a vote and the agenda was adopted)

- ✓ Call to order
- ✓ Pledge of allegiance
- ✓ LSE board minutes approval: a motion was brought forth by Mr. Knapp for the revised December, 12th 2019 and the February, 8th 2020 minute's approval. Seconded by Mrs. Konuk and unanimously approved.
- ✓ Public comments: Coach Jackson presented the board with an LSE Athletic department update (please see attached memo)
 - The LSE Athletic Department continues to grow and is doing great things!
- ✓ Board comments:
 - Mr. Knapp invited the LSE community to come to the LSE



- Board and SAC meetings to identify needs projects.
- Potential candidates for the LSE School Board will be asked to attend next month's meeting.
- ✓ LSE Financial Report (see the attached financial memo for more details):
 - Mr. Skidmore presented his financial report to the LSE board and community and answered questions. LSE needs to spend the balance in its general fund by June 30th.
 - LSE needs to have a conversation as to enrollment; whether it should increase, decrease or maintain its current numbers.
- ✓ Executive Director's Report (see the attached memo for details)
 - No report
- ✓ Discussion Items: LSE school structure and positive momentum as well as job security and scheduling were top priority topics of discussion.
 - The LSE Staff Department Head Committee in charge of scheduling will be on next month's board agenda.
 - Christen from JLS will be in charge of the previous approved building renovations.
 - The board decided to appoint a Liaison instead of an Interim Executive Director as a point of contact between the LSE Administrative Team and the LSE School Board.
 - The Executive Director Position posting will be on the LSE website by the end of the week.
 - The Board meeting will be Wednesday, March 4th at 6:15pm
- ✓ Action Items: A motion was brought forth by Mrs. Yilmas to appoint an Executive Director hiring committee that will include two board members, Mr. Knapp and Mrs. Konuk and five others from the LSE community. (The purpose of the committee will be to review the resumes of potential candidates and recommend applicants to the board.) Mrs. Reyes seconded and the motion was unanimously approved.
 - Mrs. Yilmas brought forth a motion for the board to move into Executive Session for personnel and legal advice. Mrs. Konuk seconded and the motion was unanimously approved.
 - At 7:19 pm The LSE school board moved into Executive Session in accordance with legal advice related to employment matters under CRS 24-6-402(4)(b); to determine positions relative to matters that may be subject to negotiations regarding employment matters under CRS 24-6-402(4)(e). To discuss personnel matters related to naming a board liaison under CRS 24-6-402(f).
 - At 8:16 pm the LSE board came out of Executive Session.
 - Mr. Knapp brought forth a motion to appoint Mr. Williams as the LSE Liaison between the school board and admin staff. (The



Liaison will have the responsibilities and authority of an Executive Director with the exception of hiring / firing school staff without LSE board approval. The Liaison will not be able to evaluate administrative staff.) Mrs. Konuk seconded and the motion was unanimously approved.

- Mr. Knapp brought forth a motion to create a department-head (or their appointee) sub-committee , to create and propose a schedule that can be submitted to the administrative staff for adjustments and final approval. Mrs. Konuk seconded and the motion was unanimously approved.

- ✓ Tim's Board Training (see the attached memo for details): no board training tonight.

The LSE Board President adjourned the meeting at 8:34 pm

Board President:
Don Knapp

Don Knapp

Board Secretary:
Angela Velez-Reyes

Angela Velez-Reyes
