

MEETING MINUTES - Equipo Academy Governing Body

Equipo Academy Governing Body Regular Meeting Minutes

Equipo Academy
4131 E Bonanza Rd
Las Vegas, NV 89110

Members of the Governing Body may participate in the meeting via telephone conference call. Members of the public are invited to attend. All reasonable efforts will be made for members of the public who are disabled and require special accommodations or assistance at the meeting. Please call Estella Spaine at 702-907-0432 at least two business days in advance so that arrangements can be made.

Public notice is posted in compliance with the Nevada Open Meeting Law at the planned location of the meeting, the Equipo Academy offices, and the East Las Vegas Community Center. Notice of this meeting was posted on the Internet through the Equipo Academy website at equipoacademy.org/board and at notice.nv.gov

Meeting

Date	Monday, October 5, 2020
Started	6:00 PM
Ended	7:30 PM
Location	Equipo Academy
Purpose	Regular scheduled meeting
Chaired by	Kerry Roberts
Recorder	Denise Cisneros

Attendance

Present:	Cheryl Alder Wells, Denise Cisneros, Rosa Garcia, Adam Johnson, Jerry Keller, Nathan Reynoso , Kerry Roberts, Ben Salkowe, Estella Spaine
Late:	Miriam Sotelo

Meeting documents

None

Minutes

1. Opening Items

1.A. Call to Order and Roll Call

Status: Completed

1.B. Approval of the Minutes from the Sept 14 meeting (for possible action)

Resolution #: All In Favor

Moved: Cheryl Alder Wells

seconded: Nathan Reynoso

Status: Carried

Vote: All in favor

1.C. Adoption of the Agenda for the October 5 meeting (for possible action)

Resolution #: All In Favor

Moved: Adam Johnson

seconded: Jerry Keller

Status: Carried

Vote: All in favor

2. Public Comment

3. Reports and Presentations

3.A. Principal's Report on Hybrid Reopening Progress (for discussion)

Emily Bassier - Dean of Faculty shared academics report on high school and middle school MAP data as well as Evaluate for middle school students

Anna Parra - Dean of Students shared a **Pulse Check Survey** To get an idea of our students' overall well-being during this hybrid learning environment to see which students would benefit from a check in w/dean, their advisors, or a leadership team member. **Student Check In Spreadsheet** which categorize students in different situations: Ghosting Yetis, "Dark Place," Challenging Home Situation, and Mental Health **"Yetis Working Overtime"**
Initiative: to help students (IN PERSON and VIRTUAL) pass their classes during this hybrid learning environment Consists of academic probation, centralized computer labs, check ins w/class advisors, and more

Rosa Garcia - Dean of Families shared current attendance percentage which ranges from 96-98% along with **Connectivity** information which included:

Weekly Parent Meetings, Daily Attendance Calls process, Weekly Challenging Homes List, Technology and Hot spots as well as Linking to Resources

Alyse Sobosan - Director of College Access shared FAFSA and college application completion for the month of October. It includes 31% of seniors with a completed FAFSA and 9% of seniors with a college acceptance letter along with a plan to meet goal of 100% of students submit at least one application by 10/13.

Estella Spaine - Director of Operations shared Current Enrollment, Breakfast/Lunches Community Distribution process along with meals served, and reviewed Audit Prep that is currently in process along with their perspective due dates.

Denise Cisneros - Chief of Staff shared the number of in-person staff along with in-person students, the daily morning screening process along with the student head count, and the procedure of computer labs (work place for in-person students who have virtual teachers)

Ben Salkowe - Principal shared our safety requirements while in campus such as temperature checks and mask requirements, along with sharing that at this point we are in our third month and anyone connected to the school has not tested positive as a result of being exposed to our school which makes us believe we have proven that we can continue with hybrid learning setting following all safety precautions on a daily basis.

Status: Completed

4. Consent Agenda

4.A. Approval of Full Consent Agenda (for possible action)

Resolution #: All in Favor

Moved: Nathan Reynoso

seconded: Cheryl Alder Wells

Status: Carried

Vote: All in Favor

4.B. Approval of FY21 Zoom Application (for possible action)

Status: Completed

4.C. Approval of FY21 Fiscal Policies and Procedures (for possible action)

Status: Completed

4.D. Approval of FY21 ESSER COVID-19 Grant Subaward (for possible action)

Status: Completed

4.E. Approval of 2021-2022 Calendar Draft (for possible action)

Status: Completed

4.F. Approval of 2021-2022 Board Meeting Calendar Draft (for possible action)

Status: Completed

4.G. Approval of 2021-2022 Lottery Policies and Handbook (for possible action)

Status: Completed

5. Financial Items

5.A. Approval of SNDA Agreement for Property Lease Revision (for possible action)

Premier Educational Facilities LLC, have had an ongoing several month process to purchase our current building and then lease it back to us. They are trying to refinance so that they can re up some of the capital that they put in to the building that is currently being held by the bank, and also so they can get the monthly payment down on there end so we can get our monthly payment down as well.

We are having Nevada State Bank come out and appraise the property and review our finances and help rewrite the lease so it can be refinanced down to a lower rate for us. One of the last steps needed will require board approval to switch to Nevada State Bank and be able to refinance and present us with a new lease.

Once this gets to the bank and they get the new term for the new load they will com back to us with a new lease at a lower rate which would need to be approved in future board meeting.

Resolution #: All in Favor

Moved: Jerry Keller

seconded: Adam Johnson

Status: Carried

Vote: All in Favor

6. Governance Items

6.A. Approval of 2020 Charter Renewal Application (for possible action)

Mr. Salkowe presented.

The only new material request from August that is included in this renewal application draft, also needs Authority approval to request our enrollment limit be increased.

We are interested in potentially over the next few years being able to add on to our building or do new construction to create more space to our arts, athletics and our science programs, which require specialized spaces. If we build more space, that would create more space for our regular classrooms and in current building, which would also allow for a slightly larger enrollment.

Our main goal here is strategic just in terms of what we are doing right now, it's not to substantially increase the size of the school, but it's to say that if we had that space, we can get to the point where a 6th grade math teacher, teaches five sections of math versus doing four sections of math and an elective or a tutorial. This would maximize the impact of future staff members and if we had that space in our building we would also have the obligation of allowing as many students as we can.

In the future, if we didn't do this, we would need to go back to the State Authority and request an amendment to increase our enrollment limit and reopen the full process, which at this moment it made the most sense to ask for the limit increase at the renewal application process and not have to go back within the next term if we decide to move forward.

Requesting motion to approve the 2020 charter renewal application.

Resolution #: All in Favor

Moved: Jerry Keller

seconded: Nathan Reynoso

Status: Carried

Vote: All in Favor

6.B. Acceptance of Resignation of Member Cates (for possible action)

Chair member Kerry Roberts explained that member Pam Cates Vice Chair felt that working for Teach for America as well as working with some students from the building, creates a form of conflict of interest with her continuing as a board member and cited personal health concerns reducing her overall obligations this year.

Resolution #: All in Favor

Moved: Adam Johnson

seconded: Cheryl Alder Wells

Status: Carried

Vote: All in favor

6.C. Discussion of Recruitment and Officers for Governing Body (for discussion)

We are trying to think of not only filling member Cates seat but also filling in some of the seats that are coming up due to some of our members being termed out, and we would like to have members ready who understand their roles and can move into leadership as those experienced board members start to move out.

-We identified a list of very active parents from our parent committee and will be meeting with a parent who is very interested as well as two others. If a member would like to join, the process would be meeting to explain the commitment and the work that is friendly before the board, we then have them attend a meeting, in this case they

would attend either the special meeting to review the audit or the November committee meeting so that they can get a sense of what your work looks like and then usually it is the second meeting that they attend where we put them up for a nomination.

-There is also one candidate that has a legal background which would help us add somebody with legal experience.

-We are still trying to find somebody in the mental health profession or with deep HR experience which is something we want to prioritize, if we would be able to find somebody with psychology, or mental health background, would help fulfill some of that gap to continue innovating with our workspace for employees.

- It would help if we found somebody with capital campaign and fundraising experience

-Also new a new Vice Chair member. Preferably a Vice Chair with the potential to grow into a Chair Role since this is the last year for member Roberts.

Member Jerry Keller mentioned that Governing Body has a natural process of evolution and replacement that the term limits is not something needed to generate fresh thought ideas and commitment to the board. He would like to recommend to include as an item in a future agenda to address and alter the bylaws to revisit term limits.

Status: Completed

6.D. Approval of Special Meeting for Audit Approval and Other Purposes (for possible action)

Motion to approve a special meeting for Audit Approval and for nominating a Vice Chair

Resolution #: All in Favor

Moved: Jerry Keller

seconded: Cheryl Alder Wells

Status: Carried

Vote: All in favor

7. Public Comment

The public is hereby noticed that the Equipo Academy Governing Body reserves the right to take agenda items out of posted order, with the exception of public hearings, and items may be pulled or removed from the agenda at any time or combined for consideration. A time for public comment is provided at the beginning and at the conclusion of the meeting. The Governing Body Chair reserves the right to call on individuals from the audience or to allow for public comment at any time. Individuals providing testimony should fill out a Visitor Card which will be numbered in order received by the Governing Body Secretary. A time limit (three minutes) will be imposed by the Governing Body Chair on public testimony in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Governing Body. No Governing Body action may be taken on items raised in public comment unless those items are already on the posted agenda.