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March 16, 2020

To the Board of Directors
Counties of Warren and Washington
Industrial Development Agency and
Civic Development Corporation

We have audited the financial statements of the business-type activities and the aggregate discretely presented component unit of the Counties of Warren and Washington Industrial Development Agency for the year ended December 31, 2019, and have issued our report thereon dated March 16, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 9, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Counties of Warren and Washington Industrial Development Agency are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of accumulated depreciation is based on straight-line depreciation. We evaluated the key factors and assumptions used to develop accumulated depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management.

Management has corrected all such misstatements. The attached adjustments were a result of audit procedures and were corrected by management.

Disagreements With Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 16, 2020.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis (MD&A), which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the Counties of Warren and Washington Industrial Development Agency and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Whittemore, Downen & Ricciardelli, LLP

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Client: 23405 - COUNTIES OF WARREN AND WASHINGTON
 Engagement: AUD 12-19 - Counties of Warren Washington IDA
 Trial Balance: TB-IDA
 Workpaper: 3700.01 - Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		7100.01		
To record payment to AR				
2675.1	2675 · Lot Sales:Sale of Land		4,250.00	
380F-C	Curren Portion-Installment Sale-GF Labels			4,250.00
Total			4,250.00	4,250.00
Adjusting Journal Entries JE # 2				
to correct fund balance and due to other Governments				
631	631 · Due to other governments		309.00	
6460.46	6460.4 · Contractual Services:Miscellaneous		951.00	
924	(r) 924 · Net Assets - Unrestricted			1,260.00
Total			1,260.00	1,260.00
Adjusting Journal Entries JE # 3		4400.05		
To adjust prepaid ins. expense				
1910.44	1910.4 · Insurance:Workers' Comp Insurance		18.00	
480	480 · Prepaid Insurance			18.00
Total			18.00	18.00
Adjusting Journal Entries JE # 4		5150		
To correct SS liability and exp				
9000.1	9000 · Employee Benefits:Social Security - Company		657.00	
602.2	602 · Payroll Liabilities:Social Security - Employ			657.00
Total			657.00	657.00
Adjusting Journal Entries JE # 5		5160		
To correct Mediare liability and Exp.				
9000	9000 · Employee Benefits:Medicare - Company		174.00	
602.1	602 · Payroll Liabilities:Medicare - Employee			174.00
Total			174.00	174.00
Adjusting Journal Entries JE # 6		4100.05		
To record interest on cds				
251	CD-GFNB-#842819		688.00	
253	CD-GFNB-#842821		2,774.00	
254	CD-GFNB-#842824		1,251.00	
2401.1	2401 · Interest Income:CD's			4,713.00
Total			4,713.00	4,713.00

Client: 23405 - COUNTIES OF WARREN AND WASHINGTON
 Engagement: AUD 12-19 - Counties of Warren Washington IDA
 Period Ending: 12/31/2019
 Trial Balance: TB- CDC
 Workpaper: 9002 - Adjusting Journal Entries Report - 2

9002
CC
2/7/2020

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		9020		
To record current yrs amort. expense				
3400	Amortization expense		517.00	
325	Accumulated amortization			517.00
Total			<u>517.00</u>	<u>517.00</u>