



**Union County Emergency Management Commission
Meeting Minutes August 19, 2020 at 5:15 PM**

I. Call to order

Ron Riley, Chairperson, called to order the regular meeting of the **Union County Emergency Management Commission** at 5:18 P.M., on **August 19, 2020** at **705 E Taylor St., Creston, IA**. **Sign-In:** The following persons were present; Robin Vogel representing the City of Arispe (by phone); Duane Adamson, representing the City of Cromwell ; Brian Davis representing the City of Creston; Merrill Cornelison, representing the City of Lorimor; and Ron Riley, representing Union County Board of Supervisors;. Absent was Michelle Burger, representing the City of Afton; Terry Gilbert representing the City of Shannon City; Keith Mitchell, representing the City of Thayer ~~(by Zoom)~~ and Sheriff Rick Piel. A Quorum was established.

II. Approval of Agenda

A motion to approve the agenda was made by Merrill Cornelison, seconded by Duane Adamson. All voting Aye. MC

III. Approval of July 22, 2020 minutes

A motion was made by Merrill Cornelison ger second to approve the June Minutes, second by Brian Davis All present voting Aye. MC

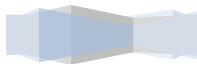
VI. Approval of Claims

A motion was made by Brian Davis to approve the June Claims, second by Duane Adamson. All present voting aye. MC

Expense Type	Amount
ISSB - Credit Card	\$292.23
Fuel & Int	
Software (Web Mail)	
COVID 19 Response Courthouse	
Set-up New Copier on Network	\$ 80.00
First Aid Supplies	\$ 53.80
Water/Sewer	\$31.65
Lawn Mowing	\$150.00
Phone, Internet	\$251.40
Cell Phone	\$57.18
Electric/Gas	\$548.61
Office Spraying	\$45.00
Total Month Claims	\$1,509.87

V. New Business

- Vehicle bids for a new truck we opened and reviewed. After discussion of the bids, a motion of purchasing a 2021 Chevrolet Silverado from Stalker Chevrolet for \$20,239 was made by Brian Davis. Motion was seconded by Merrill Cornelison. Davis: Voted Aye. Adamson Voted Aye. Vogel voted Aye. Cornelison voted Aye. Riley voted Nay. MC.
- Purchase of Vehicle related equipment: A request was made by the coordinator to purchase a new vehicle computer, mount, other related equipment, and installation of radios. Approx. cost will be \$4500. Brian Davis motioned to approve the purchases and installation. Second by Duane Adamson. All present voting Aye. MC
- A proposal to update one of the EOC's laptops was made due to the age and operating system of the current laptops in the amount of approx. \$1500. Motion made by Merrill Cornelison, second by Duane Adamson. All present voting Aye. MC.
- EMPG FFY2020 has been submitted for the first 3 quarters (October 2019-June 2020.)
- Approval of all ESF's changes were made and the Commission Chair signed documentation,



which will be submitted to the State.

- Lorimor Siren Project - Lorimor has installed a new storm siren. The issue is Lorimor wants their Fire Department to have the capability to activate it through their radios. Due to the fact the radios are still under warranty, there was some question as to warranty validation if someone other than Electronic Engineering did the programming. It was determined EE should do the programming to protect the warranty on the radios. Will work with Blue Valley (siren installer) to obtain capcodes and EE to make the necessary changes.

VI. Coordinator Report

- Communications Update given.
- Grants
 - Generator and Siren grant still in process.
- COVID-19
 - Brief update given on activities relating to the COVID-19 Situation in Union County.

VII. Adjournment

Meeting adjourned at 5:54 PM.

Next meeting date: Wednesday September 23, 2020.

Minutes submitted by: Jo Anne Duckworth, Coordinator

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