

**Fayette County Attorney's Office Child Support Division
COVID-19 Restrictions Effective June 1, 2020**

In an effort to keep both the members of the public that we serve and our office staff safe during this challenging time, the following measures will be in place:

- 1) All persons entering the building are required to wear a facial covering (such as a mask, scarf, bandana, or cloth which covers the nose and mouth).**

- 2) All child support payments made in the office are to be placed in the drop box located just off the elevators. Please include your IVD# with your payment. If you do not know your IVD#, please contact our office at (859) 254-4941 to obtain your IVD#. Individuals making a payment will not be seen by a caseworker, clerk or attorney, unless they have an appointment.**

- 3) Only visitors to the office with appointments will be admitted into our lobby. Most matters can be taken care of via telephone call and/or email. In instances where a face to face meeting is required, an appointment will be scheduled with the appropriate person. The following restrictions will be in place and will be strictly enforced:**

--Only the individual with the appointment will be admitted into our lobby (Do not bring children, parents, significant others, friends, etc. They will be asked to leave and wait in the car or outside the building.)

--Protective facial coverings are required (such as a mask, scarf, bandana, or other cloth which covers the nose and mouth).

-- Purses and other similarly enclosed bags are not allowed, unless medically necessary. An individual should only bring an i.d., a cell phone and any documents that are necessary for the appointment. Those items should be carried by hand or in a clear container capable of visual inspection.

--Appropriate social distancing shall be maintained while in the office.

--Individuals shall not enter the office if they have:

- a) experienced any symptoms of COVID-19, including cough; shortness of breath or difficulty breathing; fever; chills; muscle pain; sore throat; or new loss of taste or smell;
- b) been asked to self-quarantine by any doctor, hospital, or health agency; or
- c) been diagnosed with COVID-19 within the past 14 days.

--Individuals should arrive no earlier than 5 minutes prior to their appointment time, and late arrivals by 15 minutes or more will have to be rescheduled.