

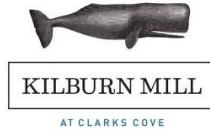


KILBURN MILL

AT CLARKS COVE

Wedding Portfolio
2021 - 2022

Wedding Information



The Kilburn Mill Wedding and Event Center

DREAMS. IMAGINATION. MAGIC.

The Kilburn Wedding and Event Center at historic Kilburn Mill

Building Dreams

In 1903 the Kilburn Mill was the expression of a dream of what could be, transforming the coastline along Clarks Cove, New Bedford into a thriving creative industry, teaming artistry with industry. The thrum of the looms gave life to the dreams of artists, and supported the workers and their families, helping to make New Bedford one of the great industrial cities of the twentieth century, shipping textiles and clothing around the world.

A group of three-story brick buildings built on the water's edge, The Kilburn Mill, today continues to give life to the dreams of the imagination. Today the lower floors provide local artisans with studio and gallery spaces, dance and yoga studios, health and fitness businesses, retail enterprises, cafes and restaurants, all topped by the third floor Kilburn Wedding and Event Center.

The Kilburn Wedding and Event Center

It's a step back in history with a touch modern artistry, featuring:

- Expansive open spaces with original pine floors, twenty foot ceilings, thirteen foot original pane windows – we call it “INDUSTRIAL CHIC”
- Water views of Clarks Cove and Buzzards Bay, city views of the picturesque New Bedford South End and historic Dartmouth
- Two main spaces – the Dartmouth Room for up to 200 guests, and The Kilburn Main Room for up to 600 guests, each with an adjacent, separate cocktail space – The Gallery Room and The Textile Room
- The Rooftop Deck features dramatic water and city views from a bird's eye perspective, with amazing sunset vistas great for pictures – access may be limited due to other events
- The Hidden Garden Courtyard provides a unique private space nestled in the very center of The Mill, great for ceremonies
- Adjacent to The Mill, New Bedford's West Beach provides for amazing beach wedding ceremonies, and even has a covered pavilion to protect guests from sun or drizzle

- Our professional wedding team can help you with every detail, from menu to timeline, vendor selection, style, linen, florals...you name it. Kilburn Wedding and Event Center is truly a one stop gets it done venue
- Amazing catering partners – Pranzi Catering and Events & D&D Catering provide exclusive catering, and rental services for Kilburn Wedding and Event Center



Kilburn Mill Wedding and Event Center Wedding Room Rental Rates

CURRENT PROMOTION (*Good through May 1, 2021*)

\$1,000 off the listed room rental for a wedding.

New bookings only. Not valid with any other promotion

Kilburn Mill Main Room ~ Capacity: 600 guests maximum

Rental includes adjacent Textile Room for cocktail hour/pre-function

To 150 guests:	\$3,500
150 – 250 guests:	\$4,500
250 – 350 guests:	\$5,500
350 – 600 guests:	\$6,500

Dartmouth Room ~ Capacity: 200 guests maximum

Rental includes adjacent Gallery Room for cocktail hour/pre-function

To 150 guests:	\$3,500
150 – 250 guests:	\$4,500

BAR FEES ~ Kilburn Mill is fully licensed for alcohol beverage service. As such it is prohibited to bring alcohol into the venue, to take it from the venue. All alcohol served must be sourced through Massachusetts licensed distributors. All bartenders are employees of or contractors to Kilburn Hospitality Group and are TipS certified.

Bar set-up: \$250 per bar ~ Bartender fee: \$125 per bartender

TABLE AND CHAIR RENTAL: All tables and chairs, as well as all linen must be sourced through Kilburn Hospitality Group (KHG). There is a \$10 per guest fee for table and chair rental.

CEREMONY FEE: There is a \$1,000 fee for on-site ceremonies. This fee includes: white garden chairs, set-up/break-down, one-half hour ceremony before the wedding reception, one-half hour rehearsal (usually conducted on the Wednesday or Thursday prior to the wedding date. Note: due to even scheduling ceremonies may be held in a space other than that contracted for the actual ceremony.

Rental Fee includes:

- Event planner to assist with timeline, rentals, vendors
- Day of Coordinator, parking lot security, guest greeter
- Set-Up and Breakdown
- One Hour Cocktail plus Four Hours Dinner Reception
- Use of a Wedding Suite from 1.5 hours before wedding to 1 hour after wedding ends
- Set-up and Breakdown/Clean-up

Ask about Friday/Sunday Discounts, Daytime Discounts and Off-Season Rates



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Catering & Vendors

- Kilburn Hospitality Group and Kilburn Wedding and Event Center has an exclusive agreement with Pranzi Catering and Events for all food service and rentals with a secondary arrangement with D&D Caterers
- All vendors are required to provide proof of license and insurance (Kilburn Hospitality Group may require insurance coverage listing Kilburn Hospitality Group LLC and Kilburn Mill as co-insured)
- All vendors must be approved by Kilburn Hospitality Group
- Allowed food services (wedding cakes, cultural items, etc.) must be approved, in writing, in advance by the General Manager, and must be provided by licensed, insured vendors, and transported according to local and state health guidelines and regulations

Equipment Rentals & Event Services

- All events require a fire detail, number of officers to be determined by the New Bedford Fire Department. Fire details will be contracted by The Mill and added to your invoice
- All furniture, linen, china, glassware, tableware, etc. must be ordered through Kilburn Hospitality Group
- Any décor, draping, etc. must be approved by The Mill in writing, in advance of event