



PUBLIC MEETING MINUTES

January 19, 2021

Location: Gem County Mosquito Abatement District
Conference Center
6846 West Highway 52, Emmett, Idaho 83617
Time: 1:00 p.m.

CALL TO ORDER: 1:03 p.m.

MEMBERS PRESENT: Tom Carlsen, Michele Chadwick, Anita Taylor, Bonnie Diedrich.

MEMBERS ABSENT: None.

OTHERS PRESENT: Director Jason Kinley, Deputy Director Cody Johns, Auditor Jordan Zwygart.

ROLL CALL: Co-Chair Tom Carlsen; Co-Chair Michele Chadwick; Member Bonnie Diedrich; Member Anita Taylor; Director Jason Kinley; Deputy Director Cody Johns.

AGENDA AMENDMENTS: Mrs. Chadwick entertained a motion to move the 2020 Audit Report to occur before the Consent Agenda. Mr. Carlsen moved to hold the 2020 Audit Report discussion before the Consent Agenda, Mrs. Diedrich seconded the motion, and the motion carried unanimously (Carlsen, Diedrich, Unanimous).

2020 AUDIT REPORT: Mr. Zwygart and Mr. Kinley presented the 2020 Audit Report for board discussion and consideration. After in-depth discussion, Mrs. Chadwick entertained a motion to accept the 2020 Audit Report as presented. Mrs. Diedrich moved to accept the 2020 Audit Report as presented, Mr. Carlsen seconded the motion, and the motion carried unanimously (Diedrich, Carlsen, Unanimous).

CONSENT AGENDA: The consent agenda was presented to the board. After brief discussion, Mrs. Chadwick entertained a motion to approve the consent agenda as presented. Mr. Carlsen moved to approve the consent agenda as presented, Mrs. Diedrich seconded the motion, and the motion carried unanimously (Carlsen, Diedrich, Unanimous).

ITEMS FROM THE BOARD: Mrs. Chadwick entertained a motion to enter executive session pursuant to Idaho Code §74-206 (b). Mr. Carlsen moved to enter executive session pursuant to Idaho Code §74-206 (b), Mrs. Diedrich seconded the motion and a roll call vote was held: Mr. Carlsen – aye, Mrs. Diedrich – aye, Mrs. Taylor – aye, Mrs. Chadwick – aye. Executive session was entered at 1:17 p.m. The trustees exited executive session at 1:29 p.m. Mrs. Chadwick entertained a motion to ratify the conversation held in executive session. Mr. Carlsen moved to ratify the conversation held in executive session, Mrs. Diedrich seconded the motion, and the motion carried unanimously (Carlsen, Diedrich, Unanimous). Mrs. Chadwick shared some of the conversation held in executive session with Mr. Kinley and Mr. Johns. Mr. Kinley and the board discussed the use of restrooms by seasonal staff members and discussed basic break allowances and practices.

NEW BUSINESS: The 2020 Year End Report was presented to the board for review and consideration. After discussion, Mrs. Chadwick entertained a motion to accept the 2020 Year End Report as presented. Mr. Carlsen moved to accept the 2020 Year End Report as presented, Mrs. Diedrich seconded the motion, and the motion carried unanimously (Carlsen, Diedrich, Unanimous).

The floor was opened to for officer nominations for 2021. Mrs. Taylor nominated Mrs. Chadwick and Mr. Carlsen to serve as co-chairpersons for the district. Mrs. Diedrich seconded the motion. The nominees accepted the nominations. The motion carried unanimously.

MANAGER'S REPORT: Mr. Kinley presented 2021 Comprehensive Mosquito Surveillance and Control Plan for board consideration and discussion. After discussion, Mrs. Chadwick entertained a motion to accept the 2021 Comprehensive Mosquito Surveillance and Control Plan as presented. Mrs. Diedrich moved to accept and approve the 2021 Comprehensive Mosquito Surveillance and Control Plan as presented, Mr. Carlsen seconded the motion to accept and approve the 2021 Comprehensive Mosquito Surveillance and Control Plan as presented, and the motion carried unanimously (Diedrich, Carlsen, Unanimous). Mr. Kinley presented an updated and upgraded website

template and design to comply with necessary legal requirements for board review and consideration. After discussion, Mrs. Chadwick entertained a motion to approve of the updated and upgraded website as presented. Mrs. Diedrich moved to approve of the updated and upgraded website as presented, Mr. Carlsen seconded the motion, and the motion carried unanimously (Diedrich, Carlsen, Unanimous). Mr. Kinley presented Resolution 2021-01 announcing the district's intent to procure mosquito control products through a sole source procurement resolution for board consideration. After discussion, Mrs. Chadwick entertained a motion to approve and authorize Resolution 2021-01. Mr. Carlsen moved to approve and authorize Resolution 2021-01, Mrs. Taylor seconded the motion, and the motion carried unanimously (Carlsen, Taylor, Unanimous). Mr. Kinley provided a general update regarding preparations for the upcoming mosquito control season. He provided an update regarding the purchase of an ATV and a mosquito fogging machine for the upcoming season. Mr. Kinley briefly touched on his work with the University of Idaho to construct an Aquatic Pesticide Applicators' Manual and briefly discussed Mr. Johns work with integrating the newly installed GIS system to the current district's system.

ADJOURNMENT: Mrs. Chadwick entertained a motion to adjourn the meeting. Mrs. Diedrich moved to adjourn the meeting, Mr. Carlsen seconded the motion, and the motion carried unanimously (Diedrich, Carlsen, Unanimous). The meeting adjourned at 2:30 p.m.