

TAPESTRY FAMILY SERVICES JOB DESCRIPTION

POSITION:	STAFF THERAPIST - INTERN I
GENERAL DESCRIPTION:	<p>Under the supervision of the Clinical Director or Clinical Supervisor, the Staff Therapist provides individual, family and group therapy for children and adults who are participating in Tapestry's programs and their families. Therapy is provided in accordance with the goals and objectives of each client's mental health treatment case plan, as developed by the Tapestry treatment team. Therapy is provided at Tapestry's offices and in the community (schools, homes). This job description does not alter the "at-will" nature of employment, nor is it intended to include every duty, task or instruction for which the employee is responsible. Other tasks may be assigned, based on business needs and the department supervisor's request.</p>
ESSENTIAL FUNCTIONS:	<p>Provision of individual, family and group therapy, in accordance with the individual case plans of children and adults participating in Tapestry's programs.</p> <p>Preparation of progress notes for all therapy sessions.</p> <p>Participation in assessments, the development of individual case plans and in progress-reviews for children and adults, as needed.</p> <p>Participation in case conferences, psychiatric reviews, interagency team meetings, IEPs and other activities as needed.</p> <p>Provision of clinical guidance to Support Counselors and contracted rehabilitation activity leaders as needed, based upon the therapeutic experiences with the children and adults.</p> <p>Preparation of reports and other documents.</p> <p>Participation in agency trainings and staff meetings.</p> <p>Participation in an on-call rotation to respond to emergency situations.</p>
REPORTS TO:	Clinical Manager or Clinical Supervisor
SUPERVISES:	None

**PROFESSIONAL
QUALIFICATIONS:**

Must be registered with the BBS as an Intern working toward licensure.

Experience in organizing information and the writing of reports.

Experience in the Child Protective Services system desirable.

Strong computer skills and ability to utilize and maintain electronic health records used for client charting and service billing.

Maintain strict confidentiality guidelines regarding all clients, conversations and referrals

Completion of Mandated Reporter Training.

Experience in providing therapy for children, adults and families in clinical settings.

Experience in mental health diagnosis, treatment and the tracking of progress in treatment.

Experience is working with a team to develop individual assessments of strengths and needs in the area of mental and emotional health, and to assess progress in these areas.

Experience in organizing information and the writing of reports.

Experience in the Child Protective Services system desirable.

Be sensitive to the local service population with regards to culture, religion, race, gender, socioeconomic standing, etc.

Good public relation skills; the ability to be clear and concise, friendly, patient and accommodating in dealing with the public.

Clear DMV record and Background Clearances.

Current CPR certification.

Reliability.

Ability to develop relationships with awareness of confidentiality.

Position	Full Time Status	Step 1	Step 2	Step 3	Step 4	Step 5
Staff Therapist I - (Intern)	Exempt	52,499.20	55,124.16	57,880.37	60,774.39	63,813.11

Signature

Date