

## **MONTESSORI OF THE VILLAGE**

### **Admission Agreement**

I the undersigned parents/legal guardian of \_\_\_\_\_ do hereby agree to abide by the following terms and conditions:

My child will attend Montessori of the Village

Please circle one: 5 Full Days    4 Full Days    3 Full Days    2 Full Days    7:00am-6:00pm

5 Half Days    4 Half Days    3 Half Days    2 Half Days    8:45am-12:15pm

- I agree to pay tuition at the rate of \$ \_\_\_\_\_ per month.
- Montessori of the Village agrees that parents will be notified 30 days in advance of any rate change.
- I agree to pay all tuition which is due on the first of each month. If tuition is not paid by the 5th of the month, there will be a 10%, of the total tuition, late fee charged.
- I agree to be responsible for the payment of tuition on time. Failure to do so will subject me to late fees as well as the possible removal of my child from Montessori of the Village.
- I agree to pay a \$25 charge on all returned checks due to insufficient funds.
- I agree to pay a non-refundable annual registration fee of \$100. This fee is due upon re-registration each year.
- I agree that any absences do not result in a reduction or waive of tuition. Any extended absence must still pay the monthly tuition if the child's spot is to be held.
- I agree that credit or prorated tuition is not given for absences due to sickness, holidays or vacations, per the Parent Handbook page 3.
- I agree to give 30 day notice in writing regarding the termination of enrollment of my child. Failure to give such written notice will result in a charge of one month's tuition.
- I agree to escort my child to and from the school or notify the school in writing of another adult authorized by me to do so. The child will be delivered to the Director or other designated person from the facility.
- I agree to sign in with my full legal name on the room sign in/out sheet when my child is brought into the facility and to sign out when my child is taken out from the facility. Failure to do so will be in violation of Section 1596.81 of the DSS Health and Safety Code.
- I agree to send lunch with my child. Tuition covers one morning and one afternoon snack Monday through Friday.
- I am aware that pursuant to California Administrative Code Title 22 that the Department of Social Services or agencies authorized by State or Federal Laws, whichever apply have the right to interview my child, school staff, and to inspect and audit all records maintained by the school without securing prior consent. The department has the right to observe the physical conditions of the child including the conditions indicating abuse and neglect and have a licensed medical professional examine the child.
- I agree that my child (ren) may be terminated from the school if it is deemed to be in the best interest of the child or if the school policies and procedures are violated.

I acknowledge receiving a copy of the Admissions Agreement and the Parent Handbook containing the policies and procedures of Montessori of the Village. I further acknowledge having read, understood, and fully agree to be bound by the terms of the Admission Agreement and by the rules and regulations found in the Parent Handbook.

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Parent or Legal Guardian

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Date

Stephanie Felixson

Montessori of the Village Authorized Representative

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Date

Facility Licensing # 566214347