

# COMPUTER CLASSES FOR SENIORS



*Seniors on the Move, Inc.*

## BEGINNERS

Start with computer basics, software and storage devices. Explore what devices are currently in the market. Practice keyboarding, creating documents and saving them to a folder!

## INTERMEDIATE

Learn to create an email account, setup contact lists and send e-mail! This class will introduce you to Microsoft Word, Excel and PowerPoint 2010 and give you more in-depth knowledge of those applications!

## ADVANCED

Further your knowledge of Microsoft applications. Use your skills to create and develop projects within those areas.

### The training held at:

Metro Technology Centers • Economic Development Center  
1700 Springlake Drive • Oklahoma City, OK 73111



**Metro Technology Centers**  
Preparing for Life

To enroll or for more information:

Darlene Hundon • 2600 NE 63rd Street • Oklahoma City, OK 73111  
(405) 286-0139 • Darhun1744@yahoo.com  
[seniorsonthemoveinc.org](http://seniorsonthemoveinc.org)