Checklist for Teacher/Adult Sponsor (1)

This completed form is required for ALL projects

To be completed by the Teacher/Adult Sponsor in collaboration with the student researcher(s):

Student's Name(s): _____

Project Title: _____

1) ☐ I have reviewed the MSSEF/ISEF Rules and Guidelines and Ethics Statement.

2) ☐ I have reviewed the student's completed Student Checklist (1A) and Research Plan.

3) ☐ I have worked with the student and we have discussed the possible risks involved in the project.

4) ☐ The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC, or IBC:

- ☐ Humans
- ☐ Vertebrate Animals
- Potentially Hazardous Biological Agents:
  - ☐ Microorganisms ☐ rDNA ☐ Tissues

5) Forms to be completed for **ALL PROJECTS:**

- ☐ Teacher/Adult Sponsor Checklist (1)
- ☐ Research Plan
- ☐ Student Checklist (1A)
- ☐ Approval Form (1B)
- ☐ Regulated Research Institutional/Industrial Setting Form (1C) (when applicable after completed experiment)
- ☐ Continuation/Research Progression Form (7) (when applicable)

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6) **Additional forms required if the project includes the use of one or more of the following** (check all that apply):

☐ **Humans, including student designed inventions/prototype**
(Requires prior approval by an Institutional Review Board (IRB) and Scientific Review Committee (SRC))

- ☐ Human Participants Form (4) or appropriate *Institutional IRB* documentation
- ☐ Sample of Informed Consent Form (when applicable and/or required by the IRB)
- ☐ Qualified Scientist Form (2) (when applicable and/or required by the IRB)

☐ **Vertebrate Animals** (Requires prior approval, see rules)

- ☐ Vertebrate Animal Form (5A) - for projects conducted in a school/home/field research site (SRC prior approval required)
- ☐ Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior to experimentation. SRC prior approval required.)
- ☐ Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)

☐ **Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC, or Institutional Biosafety Committee (IBC), see rules)

- ☐ Potentially Hazardous Biological Agents Risk Assessment Form (6A)
- ☐ Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form (6A) when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.
- ☐ Qualified Scientist Form (2) (when applicable)

☐ The following are exempt from prior review but require a Risk Assessment Form (3): Projects involving protists, archae And similar microorganisms, for projects using manure for composting, fuel production or other non-culturing experiments, projects using color change coliform water test kits and microbial fuel cells.

☐ **Hazardous Chemicals, Activities and Devices** (Requires prior approval, see rules.)

- ☐ Risk Assessment Form (3)
- ☐ Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

Printed Name of Teacher/Adult Sponsor	Signature	Date of Review (Must be prior to experimentation.)
Phone	Email	