

Room Parent Overview & Contacts

Overview

Thank you so much for volunteering as an HMS room parent! This packet should contain most of what you need to help build parent community in your child's classroom this year. Refer to the enclosed Room Parent Checklist for a list of general tasks and timing.

Responsibilities

Room Parents are primarily responsible for:

- ★ Coordinating Class Parties
- ★ Recruiting Volunteers for field trips, class parties, and other activities as needed
- ★ Planning a parent get-together
- ★ Picking up teacher/staff gift (1x per year) from Exec Board member who purchases them
- ★ Sharing occasional important messages from the PTO via email

Fifth grade room parents generally work with the homeroom teacher to plan activities.

In sixth grade, teachers may plan activities with other homerooms on your child's team. In these cases, please collaborate with your fellow room parents (list enclosed).

PTO Contacts

5th grade coordinators:

Victoria Barry

5throomparent@highcrestpto.org

6th grade coordinators:

Sarah O'Brien

6throomparent@highcrestpto.org

VP Volunteers

Lisa Hirschle

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