

Ratification

APR 8 15 PM 0455

ROCKDALE COUNTY, GEORGIA

REQUEST FOR VOUCHER CHECK

DATE: 4/4/2019
PAYABLE TO: ENVELOPES & FORMS INC/SUREBILL
ADDRESS: 2505 MEADBROOK PKWY
CITY, STATE, ZIP: DULUTH, GA 30096
VENDOR #: 403
EMAIL ADDRESS FOR VENDOR:

ACCOUNT #		
100-1550-523200-08	MAILING SERVICES 4/4/2019 REAL & PERSONAL PROPERTY NOTICES QTY 38,500 INVOICE #2879P 4/15/19	17,864.00

The above expenditure is necessary for the operation of the County and a purchase order has not been issued for same.

TOTAL \$17,864.00

Will Bankly
Department Head/Elected Official

This request for voucher has been reviewed by the Finance Department for conformance to purchasing rules.

The amounts stated on this REQUEST FOR VOUCHER have been verified as being available from unencumbered County Funds.

PS | 4/8/19
Initials Date

2019-251

Envelopes & Forms Inc/Surebill--Postage

2505 Meadowbrook Pkwy
 Duluth, GA 30096
 USA

INVOICE

Invoice Number: 2879P
 Invoice Date: Apr 4, 2019
 Page: 1

Voice: (770) 623-5140
 Fax: (770) 623-5141

Bill To:
ROCKDALE BOARD OF ASSESSORS ATTN:WILL BARKLEY PO BOX 562 CONYERS, GA 30012

Ship to:
ROCKDALE BOARD OF ASSESSORS ATTN:WILL BARKLEY PO BOX 562 CONYERS, GA 30012

Customer ID	Customer PO	Payment Terms	
ROCKDALE BOARD OF		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
MADIGAN	US Mail		4/4/19

Quantity	Description	Unit Price	Amount
38,500.00	POSTAGE	0.46400	17,864.00

Subtotal	17,864.00
Sales Tax	
Freight	
Total Invoice Amount	17,864.00
Payment/Credit Applied	
TOTAL	17,864.00

Check/Credit Memo No: