



# YLA Fall Conference Adult Registration

(Register by Oct. 25, 2019)

Nov. 15 - 17, 2019 – Jackson’s Mill - Weston, WV

Delegation (School/YLA) \_\_\_\_\_

Name \_\_\_\_\_ Sex:  Male  Female  
                    First                    Middle                    Last

Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Cell \_\_\_\_\_ Would you like to receive text?  Y or  N

Email \_\_\_\_\_

**PLEASE NOTE: Bed linens are provided; bath linens and soap are not.**

**Vegetarian Meal Request** \_\_\_\_\_

**Food or Other Allergies** \_\_\_\_\_ **EPI-PEN**  Y  N

**Affirmative Action Survey:** Funding agencies require periodic report on the sex, ethnicity, and disability status of applicants. This data is for analysis and affirmation action only. **Submission of this information is voluntary.** Check all that apply:  
 American Indian/Alaska Native                       Asian                       Black or African American  
 Hispanic or Latino                       White                       Native Hawaiian or Other Pacific Islander

**My registration certifies that I have read, understand and will support the Code of Conduct.**

## **FINAL FEE (See Appendix – Calendar/Overview)**

**\$10 additional fee per person if using paper form and not Active!**

**Please check one category:**

(A)  \$115 Scholarship Rate earned because my entire affiliated delegation has met the postmark October 25 deadline.

(B)  \$140 Scholarship Rate earned because my entire delegation has met the postmark October 25 deadline and fees but is **unaffiliated** with the Ohio – West Virginia YLA.

**LATE FEE** of \$25 per registration is to be paid with your Final Fee if you submit any of your registrations materials or Final Fees after October 25. Send completed Advisor and Student Registration and Final Fees to:

Ohio – West Virginia YLA                      P.O. Box 239                      Point Pleasant, WV 25550

## **CANCELLATIONS AND REFUND POLICY**

The best laid plans can go awry. However, a program costing this YLA more than our significantly lower scholarship fees has no flexibility to provide refunds. Therefore, our policy is NOT to provide refunds. Actually the person cancelling should reimburse the program for the costs the program has incurred on their behalf by paying the scholarship received back to the program. The program does permit delegations to send a replacement. Please note and add –

1. Delegations who want to provide refunds need to set aside money to provide refunds to their students.
2. Delegations don't refer parents to the YG Office with billing/refund questions. Handle these locally.
3. After a delegation is registered, it is responsible for the entire payment for that number of student/ adult delegates.
4. Remember, No Refunds from the Youth Leadership Association so do not ask nor have others call to ask.

For office use only

Date Received \_\_\_\_\_ Entered \_\_\_\_\_ Number \_\_\_\_\_ Affiliated (Circle) Yes No