



VILLAGE OF SAGAPONACK

PO Box 600
3175 Montauk Highway
Sagaponack, NY 11962
www.sagaponackvillage.org
631-537-0017 631-537-0612 (FAX)

APPLICATION TO ENCUMBER PUBLIC PROPERTY

Date: _____

1. Name of Applicant: _____

3. Contact Number for Applicant: _____ Email: _____

4. Physical Location of the Public Property to be encumbered: _____

5. Description of need for the encumbrance of the Public Property: _____

6. Duration of Encumbrance: From: _____ To: _____

I acknowledge that I have read the Conditions and Restrictions below and the Village Code governing excavation permits within the Village of Sagaponack and that I have included a map with this application:

Signature of Applicant

Name of Person Signing Form

Conditions and Restrictions

- This permit shall not be transferred without the written consent of the Village of Sagaponack.
- The said applicant hereby agrees to hold the Village harmless on account of any kind of damages which may arise during the permit period or by any reason thereof.
- The Village of Sagaponack reserves the right at any time to revoke or annul this permit should the said applicant fail to comply with the terms and conditions upon which it is granted.
- If and when necessary, the Village of Sagaponack will on matters of emergency or compliant, take steps to remove said encumbrance on a charge back basis to the above applicant.
- Applicant is responsible for leaving the roadway/public space in the same or better condition that existed prior to the encumbrance being placed.

FEES: \$150.00

INSURANCE AND BOND REQUIRMENTS: A surety bond or deposit of not less than \$2500.00 shall accompany this application for the duration of the project along with a Certificate of Insurance naming the Village of Sagaponack as additionally insured. If the permit is being sought by a Utility company, they have the option of filing a \$20,000.00 surety bond to cover all applications for excavation made within the term of the bond and to file a certificate of insurance on an annual basis with the Village of Sagaponack.

Permission is hereby _____ granted _____ denied for an Encumbrance Permit as described in the foregoing application:

PERMIT # _____

Village of Sagaponack

DATE