

Sturgul & Long, S.C. Attorneys at Law

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Re: **Announcement in Light of COVID-19**

To our valued clients, their families, and our community:

Sturgul & Long, S.C. is open for business. We recognize that during these unprecedented times estate planning and elder law needs still exist, and in many cases, are needed more than ever. We especially feel for our community members in nursing facilities and their families who are separated from one another during the COVID-19 pandemic. Our office is here to support our clients, their loved ones, and the communities we serve.

For those who meet with us in person, please note that we are taking sanitizing measures to protect our clients and staff. We have virtual options available as well, but we understand that many clients still prefer in-person meetings. Some of the measures we have in place to promote client and staff health and safety include:

- **Routine Cleaning:** Sanitizing office furniture between every client meeting, including desks, chairs, and doorknobs.
- **Social Distancing:** The multiple rooms in our Hurley office allows our clients to meet one-on-one with a member of our staff. There are typically four members of our staff present in our Hurley office. The total number of people in our entire office, including the clients present, never exceeds ten people. In our satellite offices throughout Northern Wisconsin and Upper Michigan, our clients meet in one room with one attorney present.
- **Sick employees are required to stay at home.**

For those who do not desire to meet with us in-person, we currently have these options available:

- **Phone Conferencing:** Clients can join a private phone line for their meeting.
- **Video Conferencing:** This option is available through Zoom. Clients can access the conference through an e-mail link. We are happy to walk you through the steps to set this up if you would prefer this option.
- **Client Portal:** Our client portal allows us to securely share documents and communicate with our clients.

- **Remote Access:** Should it become necessary for our staff to work from home, we are equipped to work remotely. We will continue to meet your estate planning and elder law needs from wherever we are physically located.

The COVID-19 pandemic has put our community in uncharted territory. Together, as one community, we will get through this extraordinary time. For those separated from their loved ones, please know that we, and our community, are thinking of you during this difficult time. If you have any questions or wish to schedule an appointment, please call (715) 561-4600. Thank you and be well.

Sincerely,

STURGUL & LONG, S.C.



Ryan J. Long

Sturgul & Long, S.C. is an elder law office that focuses in estate planning, nursing home planning, Medicaid planning, and asset protection in Hurley, Ashland, greater Northern Wisconsin, and Upper Michigan. Please visit our website at www.sturgullong.com or find us on Facebook.