

Children's Services Council

November 8, 2018

Minutes

The Children's Services Council's meeting of November 8, 2018 was called to order at 5:03 p.m., with the following members present: Ken Kenworthy, Melisa Jahner, Pat McCoy, Vern Melvin, Heather Hancock and Cathleen Blair, Executive Director. Ken Kenworthy asked the members if there were any changes to the Agenda. Cathleen Blair stated that #5 – By Laws be eliminated until January 2019. Pat McCoy made a motion to approve the motion to approve, Melisa Jahner seconded, all approved.

The Minutes of September 13, 2018 were presented for approval. Vern Melvin made a motion to approve the Minutes as presented, Pat McCoy seconded, all approved.

The Minutes of October 2, 2018 were presented for approval. Pat McCoy made a motion to approve the Minutes as presented, Melisa Jahner seconded, all approved.

Cathleen Blair presented the Financial Statement ending September 30, 2018. Vern Melvin made a motion to approve the Financial Statement ending September 30, 2018, Heather Hancock seconded, all approved.

Cathleen Blair presented the Financial Statement ending October 31, 2018. Pat McCoy made a motion to approve the Financial Statement ending October 31, 2018 Melisa Jahner seconded, all approved.

Cathleen Blair presented the following agencies to assign monitors for the fiscal year 2018-2019.

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| • 211 Palm Beach/Treasure Coast | Melisa Jahner |
| • Area Agency of Aging | Ken Kenworthy |
| • Big Brothers, Big Sisters | Melisa Jahner |
| • Delagall Foundation | Cathleen Blair |
| • Early Learning Coalition | Cathleen Blair |
| • Exchange Club – CASTLE – Safe Families | Melisa Jahner |
| • Helping People Succeed – Healthy Families | Ken Kenworthy |
| • Hibiscus Children's Center – Community Health | Jill Holcomb |
| • IRSC – Expanding Horizons – Summer Youth Program | Heather Hancock |
| • Martha's House | Pat McCoy |
| • Martial Arts Program | Wendy Coker |
| • My Aunt's House | Ken Kenworthy |
| • New Horizons of the Treasure Coast | Melisa Jahner |
| • Okeechobee 4-H Education Day Camp – Blast to the Past | Heather Hancock |
| • Okeechobee 4-H Education Day Camp – Farm to Plate | Heather Hancock |
| • Okeechobee 4-H Education Day Camp – H20 | Cathleen Blair |
| • Okeechobee 4-H Education Day Camp – Just Horsin' Around | Terry Burroughs |
| • Okeechobee 4-H Education Day Camp – Shoot Sports | Ken Kenworthy |
| • Okeechobee Educational Foundation – PEP | Cathleen Blair |
| • Okeechobee Drug Court | Vern Melvin |
| • Okeechobee Youth Livestock | Terry Burroughs |
| • Real Life Children's Ranch | Heather Hancock |
| • Tykes & Teens | Pat McCoy |

Heather Hancock made a motion to approve the above monitors' assignments, Pat McCoy seconded, all approved.

Page 2
CSC Minutes
November 8, 2018

Cathleen Blair addressed the Council regarding new website requirements. All Special Districts must have an ADA approved website. Cathleen Blair listened to a webinar from Streamline, Inc. from California. The website is due in January and must be in compliance. The company want to set up a website for us, however, the price to design the website and it would be \$100 per month to keep up to date. Cathleen Blair presented to the Council a quote from Bill Sutton of Xenology Solutions Group for a quote for an estimate of \$750.00 to develop the websit. Vern Melvin made a motion to accept the quote from Xenology Solutions Group, Pat McCoy seconded, all approved. It was noted that Cathleen Blair and Cheryl Sutton will keep the website updated.

As there was no further business to discuss, the meeting was adjourned at 5:30 p.m. The next meeting is scheduled for Thursday, December 13, 2018 at 5:00 p.m.