



Long Island Youth Orchestra

ATTENDANCE POLICY

Every single one of you plays an important part in bringing orchestral music to life. So, it is very important that all of our young artists do their very best to **not** miss rehearsals. We rehearse together so that everyone can understand how you fit in the musical puzzle. Sometimes, you may even be the only one in the whole ensemble playing a specific part. So, we all lose out when you miss rehearsal. We lose out even more when you miss concerts.

With that in mind...

Attendance at rehearsals and concerts is mandatory for all LIYO young artists.

Absences may be excused on a case-by-case basis, at the discretion of LIYO's administration, and should be announced far in advance of any conflicting rehearsal or concert times.

Please **report your absence by Wednesday of each week**. That means: notify us at least 5 days before the Sunday you expect to miss, if not sooner.

To report your absence, please do the following:

1. Go online to www.liyo.org
2. Click **Membership Information** from the menu.
3. Find the link to the **Member Absence Form**.
4. Enter the details of the form, including a clear date & reason for the absence.
5. Click the NEXT button and follow any additional instructions.
6. Important! Click SUBMIT when you are done to notify us of your absence.

PLEASE NOTE: Notifications received after Wednesday will not be considered excused, unless the absence is due to serious illness. Two unexcused absences may result in dismissal from the group. Missing more than two rehearsals for any single concert cycle, or four for the season, is grounds for dismissal.

Attendance will be taken promptly at 9:00am. Please be on time and ready to play!

LIYO meets nearly every Sunday morning of the academic year. **We do not meet during major holiday weekends** such as Thanksgiving, Christmas, New Years and Easter. Please **read the schedule carefully**. For a complete schedule of rehearsals and concerts, visit www.liyo.org