



# PLANNED ATTENDANCE

## THREE STRIKE POLICY



BASE Camp institutes policies that provide for the safety of all children in attendance. In order to prioritize safety, **it is critical that parents provide an accurate daily attendance plan** for afternoon\* care.

### Why?

We are unable to anticipate and safely locate children who are not expected to attend. Likewise if a child is expected, and does not show up, our staff spend valuable time locating the child.

When Can I make a Change?

Changes can be made day-of up until 1:30 PM.

How Can I make a Change?



Use our web app:  
[schedule.mybasecampkids.org](https://schedule.mybasecampkids.org)



Call us at 970.266.1734

What if I have an emergency?

If you have an emergency, you may call the office between 1:30 and 15 min. before your child's bell rings, but you **must reach a live representative.**



What happens if I forget?



If a parent does not provide an accurate plan (i.e. a child shows up who was not expected OR a child who was expected does not show up), a parent will be issued a Planned Attendance Warning (PAW) slip. Accrual of 3 PAWs **may result in disenrollment** from BASE Camp for the rest of the semester.

\*Morning attendance plans are not required, because children are not transitioning from school.

Questions? 970.266.1734 | [info@mybasecampkids.org](mailto:info@mybasecampkids.org)