

AMAGANSETT FREE LIBRARY  
REGULAR MONTHLY MEETING  
Unapproved Minutes of March 27, 2020

Present: Dan Mongan (President), Calandra Sheen (Vice President), Rachel Gruzen (Treasurer), Shari Thompson (Secretary), Meredith Cairns, Brock Lownes, Lynne Weinlandt, Lauren Nichols (Director). Because the library was closed on account of the coronavirus alarm, the meeting was held via video conference call and was called to order by President Dan Mongan at 9:20 a.m., directly following the Annual Meeting.

I. Approval of Agenda. Unanimously approved, with the provision that the Executive Session (item III) be moved up to come just before Adjournment.

II. Approval of Minutes from February 28, 2020, Regular Meeting. Approved without objection.

III. Financial Report. Treasurer Rachel Gruzen noted that "we have no unexpected costs."

A. 2021 Budget Discussion. Our audit is scheduled for April or May, and the budget discussion will be on the agenda for review at our April or May regular meeting.

IV. President's Report. Dan Mongan, and the board along with him, thanked Lauren Nichols for all that she has done for our library in her almost first full year as director, and especially in the two weeks since the library closed. She has been here every day, answering phone calls and emails and paying bills, and has put out carts with books, magazines, and DVDs for people to take home. The board also thanked Dan for his unfailingly effective and clear-sighted leadership, particularly in the search, last year, for our new director.

V. Director's Report. See March Director's Report, attached. In addition, Lauren Nichols noted that she has made a video, which is on the library's website, showing how to download ebooks, audiobooks, and movies. Lauren noted also that Suffolk County libraries, including our library, are partnering with Stony Brook Hospital to 3D-print face masks for their frontline medical staff.

VI. Secretary's Report. Secretary Shari Thompson had nothing special to report.

VII. Trustee Reports. There were no special reports from trustees.

VIII. Committee Reports

A. Friends. Lynne Weinlandt, Shari Thompson, and Lauren Nichols met with Chini Alarco, of Whitmore's, and her assistant to discuss the library re-landscaping project, to be sponsored by the Friends. Whitmore's plants the flowers on Main Street for the Amagansett Village Improvement Society and Charlie Whitmore has been pruning our historic Camper-down Elm. Chini was given a copy of the Main Street Historic District guidelines and of the library's survey and will put together a plan and present it to the board. We hope to be able to have, in the

late spring or early summer, an open house for Friends and prospective Friends at which we will show them the re-landscaping plan and give them a tour of the library.

B. Architecture. The "biographies room" and the new student space on the lower level have been reconfigured and furnished with tables, comfortable chairs, and in the student space, artwork, and teen-appropriate accessories. The board thanked Calandra Sheen, Meredith Cairns, and Lauren Nichols for designing, shopping for, and literally assembling these two rooms. and for making them so inviting and usable.

C. Mortgage. The board unanimously approved reversing, at least for now, the decision, made at our February regular meeting, to pay \$50,000 toward our mortgage.

IX. Old Business. None.

X. New Business.

A. COVID-19. President Dan Mongan proposed that in this time of "profound economic uncertainty," we not ask for an increase in the tax levy and that "we keep our budget the same" and look for ways in which to save money. Approved without objection.

B. Rescheduled Trustee Election. Lauren Nichols reported that the election, which was to have taken place on March 21st, has been extended to April 18th and that there has been some early voting. Lauren will send notices to the local newspapers and to the names on the library's mailing list, saying that ballots will be mailed to those who wish to vote and that they can be sent back to the library or dropped in our book-return slot. Since the election is being extended, it was agreed unanimously that Dan Mongan and Lynne Weinlandt, whose terms are expiring, will stay on as trustees for another month.

C. The question arose as to whether our regular board meetings might be held at some time other than on Friday mornings at 9:00. As an alternative, it was suggested that in between our regular Friday morning monthly meetings, there could be special spin-off meetings, e.g., to discuss finances. This will be on the agenda for further discussion at a future board meeting.

XII. Approval of the Personnel Report. Approved without objection.

XIII. Correspondence. None.

XIV. Period for Public Expression. No one from the public was present.

XV. Executive Session. There was an Executive Session from 10:10 to 10:20.

XVI. Adjournment. The meeting was adjourned at 10:25.

Next Meeting Date: Friday, April 24, 2020, at 9:00 a.m.