

# The Capital District's Celebration of National Engineers Week [www.CapitalDistrictEweek.org](http://www.CapitalDistrictEweek.org)

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## 2022 Capital District Engineer's Week Grant Application

Each year the Capital District hosts a two-day Engineer's week event. The Capital District E-Week event's focus is to promote the Engineering Profession by:

- Raising public awareness of engineers' positive contributions to quality of life and protecting the public.
- Promoting the importance of a technical education, including high levels of math, science, and technology literacy among parents, teachers and students.
- Motivating youth to pursue engineering and related careers to provide a diverse and vigorous engineering workforce.

In support of these goals, the E-Week event assists in providing information on what engineering is to students so they have the resources they need to decide whether pursuing a career in engineering is for them. The E-Week event provides this assistance by offering grant opportunities to financially support organizations and events that have an underlying theme of promoting some aspect of engineering to the younger community. Proceeds from the E-Week event are graciously used to help support these worthwhile student activities. Only organizations supporting K-12 or college students are considered for grants.

Organizations and events wishing to be considered for an E-Week Grant shall complete the following application and return by email (preferred) or mailed in:

Email to: Jen Miller – [jamiller@nysspe.org](mailto:jamiller@nysspe.org)  
Mail to: E-Week c/o The Foundation for Engineering Education  
6 Airline Drive, Suite 114, Albany, NY 12205

Applications are due by close of business on **March 1, 2022**. Applications received after this date will not be reviewed. Please type or print neatly with blue or black ink.

**Organization Name:** \_\_\_\_\_

**Organization Primary Point of Contact:**

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Primary Telephone Number \_\_\_\_\_  
Mobile Telephone Number \_\_\_\_\_  
Primary Email Address \_\_\_\_\_

**Organization Secondary Point of Contact:**

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Primary Telephone Number \_\_\_\_\_  
Mobile Telephone Number \_\_\_\_\_  
Primary Email Address \_\_\_\_\_

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Is your organization a legally registered 501 (C)(3)? \_\_\_\_\_ Federal Tax ID #: \_\_\_\_\_

Does your organization have a formal constitution or by-laws?

When was your organization founded?

What is your organizations purpose or mission?

What are the goals of your organization, how does it attempt to obtain these goals, and how do these goals address your organization purpose or mission?

How does your organization measure success in meeting your goals?

Do you feel your organization accomplished its goals in the last calendar year?

If so, did anything particular contribute to this? If not, what prevented you from accomplishing these goals?

Does your organization interact directly with professional engineers? If so, what role do the engineers play in the organization?

Would your organization like to have more interaction with professional engineers? Please include specific information that your organization would like to have from future interactions with professional engineers.

Does your organization track feedback from past participants? Please provide past members' responses to how their participation in the organization has impacted their lives and their future desire to pursue an education in engineering or a technical field.

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What is your current operating budget? \_\_\_\_\_

How is your operating budget funded? \_\_\_\_\_

If you seek out sources of funding, how do you do this?

Do any members of your organization receive compensation for their work with the organization? If so, how much of your operating budget goes to paying staff?

**How many students are influenced/assisted by your organization?**

1 to 10                       11 to 20                       21 to 100                       101 or more

**How many schools are influenced/assisted by your organization?**

0                       1 to 5                       6 to 10                       11 or more

**Which level(s) best categorize students influenced/assisted by your organization?**

Elementary                       Junior High                       High school                       College

**Have you received funding from E-Week in the past? \_\_\_\_\_ If yes, how much?**  
**2020 \_\_\_\_\_ 2019 \_\_\_\_\_ 2018 \_\_\_\_\_ 2017 \_\_\_\_\_ 2016 \_\_\_\_\_ 2015 \_\_\_\_\_**

**What is the value of the grant you are requesting this year? \_\_\_\_\_**

**Why are you requesting this grant & what will it be used for?**

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If the amount requested is more than the amount received in the previous year, what is the reason for the requested increase? \_\_\_\_\_

If grant is approved, check should be payable to: \_\_\_\_\_

Check mailed to:

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

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### CRITERIA FOR GRANT APPROVAL

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- Not all grant requests will be awarded.
  - The E-Week Committee is responsible for deciding which applications will receive grants.
    - The amounts are subject to the discretion of the E-Week Committee.
      - Decision to fund grants should be made by May/June 2022
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*The Foundation for Engineering Education, Inc. is a 501(c)3 nonprofit organization, Federal Tax ID# 14-1795649. No goods or services were received in consideration of this gift.*