

**ROANOKE-CHOWAN COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**February 26, 2019**  
**7:00 p.m.**  
**Jernigan Building Boardroom**

**Approval of the Agenda:**

- On a motion by Trustee Gatling and seconded by Trustee Harrell-Sessoms the Board approved the February 26, 2019 agenda with the following additions:
  1. An opportunity for public comments was added after the Buildings & Grounds Committee report.
  2. The Whistleblower Policy and the Continuing Education & Workforce Development Continuity Plan that were a part of the January 22, 2019 packet will be discussed and voted upon with the addition of the Policy and Quality Assurance Committee Report.

**Approval of Minutes:**

- On a motion by Trustee Gatling and seconded by Trustee Harrell-Sessoms the Board approved the January 22, 2019 regular session minutes.

**Personnel Committee:**

- On a motion by Trustee Trent and seconded by Trustee Bazemore the Board approved the College & Career Readiness Retention and Instructional Specialist position.

**Finance Committee**

- On a motion by Trustee Turner and seconded by Trustee Trent the Board approved the January 2019 Month End Report.
- The Internal Budget Transfers document that was distributed by Mrs. Smith was tabled until the March meeting.

**Buildings & Grounds Committee**

- Dean Purser discussed the Connect NC Bond and Capital Outlay projects that were distributed in the packets.

**Policy & Quality Assurance Committee:**

- On a motion by Trustee Eure and seconded by Trustee Turner the Board approved the Whistleblower Policy and the Continuing Education & Workforce Development Continuity and Integrity Plan.

**Public Comments:**

- Mr. Rhynda Riddick, a local barber within Hertford, gave an overview of his perception of the benefit of having the Barbering Program housed on the campus of R-CCC.

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**Board of Trustees Meeting**

**February 26, 2019**

**7:00 p.m.**

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### **Board Chair's Report:**

- **Chairwoman Pierce acknowledged Trustee Matthew's birthday on February 9, 2019.**
- **Attorney Francis gave the Board a SACSCOC update to include the following events that have taken place:**
  - 1. The College received a warning status letter on January 24, 2019.**
  - 2. A telephone conference took place on January 29, 2019 with Dr. Keirchman.**
  - 3. There will be a SACSCOC Special Committee visit on April 9-11.**
  - 4. The College's monitoring report is due on March 12<sup>th</sup>.**
  - 5. He stated that Dr. Elliott has created a timeline which references specific dates and times.**
  - 6. According to the timeline, the response letter will be completed by March 7<sup>th</sup>.**
- **The Trustees were given a copy of the 2019 SEI No Change Forms that are due by April 15<sup>th</sup>.**
- **Chairwoman Pierce discussed a tentative date for the R-CCC BOT Spring Retreat. She asked that the Trustees contact Mrs. Dudley to confirm their availability for April 12-13, 2019.**

### **President's Report**

- **Dr. Elliott asked Mr. Peacock to come forth and give an overview of the Student Government activities that have taken place during the month of February.**
- **Dr. Elliot shared a power point presentation regarding the campus updates and initiatives that have taken place at R-CCC. (See handout.)**

### **Closed Session**

- **On a motion by Trustee Lassiter and seconded by Trustee Eure the Board went into closed session at 8:45 p.m. to approve prior closed session minutes that dealt with a legal matter.**

### **Adjournment**

- **On a motion by Trustee Trent and seconded by Trustee Lassiter, the meeting adjourned at 8:47 p.m.**

**ROANOKE-CHOWAN COMMUNITY COLLEGE  
Board of Trustees Meeting  
Closed Session Minutes  
Jernigan Building Boardroom**

**February 26, 2019**

- **On a motion by Trustee Lassiter and seconded by Trustee Eure the Board approved the closed session minutes of the January 22, 2019 meeting.**
- **On a motion by Trustee Trent and seconded by Trustee Harrell-Sessoms the Board returned to open session at 8:47 p.m.**

**Respectfully submitted,**

**Tarsha Bush-Dudley**