



809 Elm Street Suite 1200  
Alexandria, MN 56308  
320.763.6018 | 800.450.4177  
320.763.4127 fax  
[horizonpublichealth.org](http://horizonpublichealth.org)

**HORIZON COMMUNITY HEALTH BOARD  
Douglas County Public Works  
526 Willow Drive, Alexandria, MN 56308**



**Monday, July 12, 2021  
9:00 a.m. – 10:45 a.m.  
AGENDA**

- 9:00 a.m. Call to Order: Chair Lindor
- 9:05 a.m. Approve agenda: action item  
Approve minutes of June 14, 2021 Horizon CHB meeting: action item
- 9:10 a.m. COVID-19 Update: Ann Stehn
- 9:20 a.m. Toward Zero Death Grant Applications for Grant and Douglas Counties
- Resolution 21-10 TZD Douglas County: action item
  - Resolution 21-11 TZD Grant County: action item
- 9:25 a.m. 2020 Annual Report Part 1: Ann Stehn
- 9:45 a.m. HPH Organizational Chart: action item
- 9:50 a.m. Personnel:
- Vacant Position Update
  - Ashley Bohlsen Public Health Supervisor, start date of July 12, 2021
  - Request to fill Accreditation Coordinator/Community Health Strategist Position: action item
- 9:55 a.m. Financial Issues
- Approve payment of warrants June 2021: action item
  - Review YTD Financial Report
  - Review YTD Asset Summary Listing: Treasurer Ennen: action item
  - Resolution 21-12 accepting June 2021 donations: action item
  - Consider recommendations of Finance Committee Meeting 6-28-21
    - 2020 Modified Accrual Report: action item
    - 2020 Hospice Settlement: action item
    - Revised 2021 Budget: action item
      - COVID-19 Grant Funding and other new funding
    - Investment Recommendation: action item
    - 2020 Fund Balance Payments to member counties: action item
    - 2022 Levy Recommendation: action item

**Douglas County**  
809 Elm Street Suite 1200  
Alexandria, MN 56308  
320.763.6018  
320.763.4127 fax

**Grant County**  
10 1st Street NW  
Elbow Lake, MN 56531  
218.685.8295  
218.685.6714 fax

**Pope County**  
211 E Minnesota Avenue Suite 100  
Glenwood, MN 56334  
320.634.7822  
320.634.0159 fax

**Stevens County**  
10 E Hwy 28  
Morris, MN 56267  
320.208.6670  
320.589.7433 fax

**Traverse County**  
202 8th Street N, PO Box 23  
Wheaton, MN 56296  
320.208.6670  
320.563.0104 fax

- 10:20 a.m. SCHSAC Report: Commissioner Wagner
- 10:30 a.m. Administrator Report: Ann Stehn
- Legislative Update
  - Supporting Hands Contribution
  - MEDA Grant Update
  - Leadership Retreat
  - Office remodel status/furniture update
- 10:45 a.m. Adjourn; Next meeting Monday, August 9, 2021

## **2021 Officers and Committees**

- 2021 Officers:**
- |                    |                             |  |
|--------------------|-----------------------------|--|
| Chairperson -      | Larry Lindor                |  |
| Vice Chairperson - | Charlie Meyer               |  |
| Treasurer-         | Jeanne Ennen                |  |
| Secretary -        | Horizon Public Health staff |  |
- Executive Committee: Meet as needed**
- Larry Lindor, Pope County  
 Charlie Meyer, Douglas County  
 Jeanne Ennen, Stevens County
- Personnel Committee: Meet as needed**
- Bob Kopitzke, Stevens County  
 Charlie Meyer, Douglas County  
 Dave Salberg, Traverse County
- Finance Committee: Before July CHB**
- Jeanne Ennen, Stevens County, Treasurer  
 Todd Johnson, Traverse County  
 Dwight Walvatne, Grant County
- Hospice Committee: June 14, 2021; October 11, 2021 (all follow CHB morning meeting)**
- Heather Larson and Jerry Rapp, Douglas County  
 Kelly Helmbrecht, Douglas County Hospital
- PM Council: August 4, November 3 at 9:00 a.m.**
- Deb Hengel, Grant County Community Member  
 Bob Kopitzke, Stevens County  
 Dave Salberg, Traverse County  
 Doyle Sperr, Grant County  
 Dennis Thompson, Douglas County Community Member
- Environmental Health Advisory Cmte: Aug. 6, Dec. 3 at 9:00 a.m.**
- Jerry Rapp and Keith Englund, Douglas County Commissioners  
 Nan Haggerty and Gordy Wagner, Pope County Commissioners
- Ethics Committee: Next Meeting TBD based on ethical consult requests**
- Jeanne Ennen, Stevens County