



809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018 | 800.450.4177
320.763.4127 fax
horizonpublichealth.org

HORIZON COMMUNITY HEALTH BOARD
Virtual Meeting—see instructions below
Monday, April 12, 2021
9:00 a.m. – 10:30 a.m.
AGENDA



Meeting Based out of Douglas County Services Center—HPH Office

Zoom: <https://zoom.us/j/94970102856?pwd=ZjlzSmZFeE05dmtOOUcwR2kxQ3JQZz09>

Dial in: 1-312-626-6799
Meeting ID: 949 7010 2856
Passcode: 294 477

- 9:00 a.m. Call to Order: Chair Lindor
- 9:05 a.m. Approve agenda: roll call vote
Approve minutes of March 8, 2021 Horizon CHB meeting: roll call vote
- 9:10 a.m. COVID-19 Response and Vaccine Update: Ann Stehn
- 9:50 a.m. Personnel:
 - Kelsey Peterson, Supervisor based out of Morris office starting April 12, 2021
 - Update on current posting and recruitment: Traverse County Case Management position and Hospice on-call RN
 - Personnel Policy Update and Attorney Review authorization: roll call vote
 - NACCHO Annual Conference (Virtual) Registration Request: roll call vote
- 10:10 a.m. Financial Issues
 - Approve payment of warrants March 2021: roll call vote
 - Review YTD Asset Summary Listing: Treasurer Ennen: roll call vote
 - Review YTD Quarterly Financial Report: Ann Stehn—roll call vote
 - Resolution 21-07 accepting March 2021 donations \$XXXXX: roll call vote
 - Office Furniture Considerations: roll call vote
- 10:20 a.m. Administrator Report: Ann Stehn
 - Legislative Update
 - Annual Report (agency and PM/QI status)
- 10:30 a.m. Adjourn; Next meeting Monday, May 10, 2021

Douglas County
809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018
320.763.4127 fax

Grant County
10 1st Street NW
Elbow Lake, MN 56531
218.685.8295
218.685.6714 fax

Pope County
211 E Minnesota Avenue Suite 100
Glenwood, MN 56334
320.634.7822
320.634.0159 fax

Stevens County
10 E Hwy 28
Morris, MN 56267
320.208.6670
320.589.7433 fax

Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
320.208.6670
320.563.0104 fax

2021 Officers and Committees

2021 Officers: Chairperson - Larry Lindor
Vice Chairperson - Charlie Meyer
Treasurer- Jeanne Ennen
Secretary - Horizon Public Health staff

Executive Committee: Meet as needed Larry Lindor, Pope County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: Meet as needed Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Dave Salberg, Traverse County

Finance Committee: Meet as needed Jeanne Ennen, Stevens County, Treasurer
Todd Johnson, Traverse County
Dwight Walvatne, Grant County

Hospice Committee: June 14, 2021; October 11, 2021 (all follow CHB morning meeting)

Heather Larson and Jerry Rapp, Douglas County
Kelly Helmbrecht, Douglas County Hospital

PM Council: May 5, August 4, November 3 at 9:00 a.m.

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Dave Salberg, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: May 7, Aug. 6, Dec. 3 at 9:00 a.m.

Jerry Rapp and Keith Englund, Douglas County Commissioners
Nan Haggerty and Gordy Wagner, Pope County Commissioners

Ethics Committee: Next Meeting TBD based on ethical consult requests
Jeanne Ennen, Stevens County