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HORIZON COMMUNITY HEALTH BOARD
Virtual Meeting
Meeting Based out of Douglas County Services Center – Horizon Public Health Offices

Monday, February 8, 2021
9:00 a.m.
Minutes

Present: Douglas: Heather Larson, Jerry Rapp, Charlie Meyer
Grant: Dwight Walvatne, Doyle Sperr
Pope: Larry Lindor, Gordy Wagner
Stevens: Jeanne Ennen, Bob Kopitzke
Traverse: Dave Salberg, Todd Johnson
Community representatives: Dennis Thompson

Staff: Ann Stehn, Horizon Public Health Administrator
Betsy Hills, Horizon Public Health Assistant Administrator
Greta Siegel, Horizon Public Health Assistant Administrator

Absent: Deb Hengel, Community Representative

The meeting was called to order at 9:01 a.m. by Commissioner Larry Lindor.

Approve Agenda

Motion by Dennis Thompson, second by Jerry Rapp to approve the amended agenda. Motion carried unanimously via roll call vote.

Approve minutes of January 11, 2021 Horizon Public Health board meeting

Motion by Bob Kopitzke, second by Gordy Wagner to approve the January 11, 2021 minutes as presented. Motion carried unanimously via roll call vote.

Accreditation Update:

Ms. Stehn reports that Horizon received our PHAB report. The report showed that Horizon largely or fully demonstrated on the majority of the measures. There were eight measures slightly demonstrated which we anticipate is where HPH will need to write an action plan, and no areas that were not demonstrated. Ms. Stehn states that she was very pleased with this report. On February 12, 2021 the PHAB board will meet to consider HPH's report and determine accreditation status. HPH will then hear from the PHAB board in the next couple of weeks.

Public Health Foundational Capabilities/Roles and Responsibilities:

Douglas County 809 Elm Street Suite 1200 Alexandria, MN 56308 320.763.6018 320.763.4127 fax	Grant County 15 Central Ave N, PO Box 191 Elbow Lake, MN 56531 218.685.8295 888.209.2887 fax	Pope County 211 E Minnesota Ave Suite 100 Glenwood, MN 56334 320.634.7822 320.634.0159 fax	Stevens County 10 E Hwy 28 Morris, MN 56267 320.208.6670 320.589.7433 fax	Traverse County 202 8th Street N, PO Box 23 Wheaton, MN 56296 320.208.6670 320.563.0104 fax
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Ms. Stehn shared the “Framework for Governmental Public Health in Minnesota.” Ms. Stehn highlights the foundational capabilities: assessment and planning, communications (social media, press releases, communication to the public), community partnerships (COVID response has strengthened this), data and epidemiology, health equity, leadership/organizational management, policy development, and preparedness and response. Ms. Stehn states that we are doing all of these currently in the infectious disease prevention and control programs with COVID but could happen in any of our program areas and at varying levels. The foundational capabilities is the infrastructure Horizon needs to do our public health work (foundational areas) along with the work that is unique to our agency (case management and hospice).

Horizon Board Survey Results:

Ms. Stehn presented the HPH board survey results. There were 13 responses to the 2020 survey. The survey results overall were positive with most answering strongly agree or agree to the questions. Ms. Stehn reports that the comments were also positive and the feedback provided will be the areas that we continue to work on with the board, in our program management and throughout our communities.

COVID-19 Response Update:

Ms. Stehn states it is a pandemic and there are many challenges. There has not been one right way to do things but decisions need to be made to move forward. Vaccine is our #1 priority: Moderna and Pfizer are the two vaccines currently. Vaccine is coming in many ways. The federal government is distributing vaccine to states, thru the federal pharmacy program and thru other various pilot programs. LPH works closely with MDH as well as with our partners. Ms. Stehn states that even though we are administering vaccine there are core public health functions LPH is also doing: assessment, policy development, and assurance. Currently, HPH is working on vaccinating phase 1 A individuals and schools/childcare providers. LPH is not focusing on the over 65 population at this time. Minnesota’s focus now is on speed of delivery. The initial focus was more of a targeted approach, which caused challenges, and a slow rollout of vaccine. The targeted groups were difficult to move through quickly. For example, there are 104 group homes in the Horizon counties, which requires more coordination/paperwork. This week HPH is completing second doses and continuing with our efforts in schools/childcares. Ms. Stehn reports that she has been working with our healthcare coalition and reports that this week our local healthcare systems will be getting some vaccine. The challenges so far: vaccine providers need to be nimble, definition on who is eligible, 72 hours to get 90% of doses delivered, wide variability in uptake of the vaccine, complicated community settings/consents/vulnerable populations, storage/handling/ancillary kits, tracking doses, software issues, reporting requirements, changes in vaccine delivery, difficult to prioritize with both speed and equity.

There has been a lot of public frustration. The reality is that there is not enough vaccine supply to meet demand. The public is confused about where to go and how to get it. There is wide variability in how providers are handling it. Technology has been an issue especially for the elderly population. Individuals are traveling long distances to get vaccine.

The good news is that 10% of the MN population has had one dose and 2.8% have received their second dose. 27.3% of the over 65 population have received at least one dose. There is a strong commitment of systems to get vaccine delivered quickly. 96% of vaccine is being administered within a week. Ms. Stehn shared a few vaccine tracker dashboards: MDH, national trackers, the MN Find my Vaccine website, and the Horizon dashboard.

Personnel Issues:

Ms. Stehn presents the MN Management and Budget Pay Equity Implementation Report. This report is completed every three years and is required by the state. The report looks at job classes, employees, and average max monthly pay.

Motion by Dave Salberg, second by Dennis Thompson to approve MN Management and Budget Pay Equity report. Motion carried unanimously.

Financial Issues

Approve payment of warrants January 2021:

The January 2021 warrants in the amount of \$260,194.59 were approved on a motion by Bob Kopitzke, a second by Charlie Meyer. Motion carried unanimously via roll call vote.

20201 YTD Asset Listing Summary Report: Treasurer Ennen

Dwight Walvatne	YES	YES	YES	YES	YES	YES	YES
Gordy Wagner	YES	YES	YES	YES	YES	YES	YES
Jeanne Ennen	YES	YES	YES	YES	YES	YES	YES
Bob Kopitzke	YES	YES	YES	YES	YES	YES	YES
Todd Johnson	YES	YES	YES	YES	YES	YES	YES
Dave Salberg	YES	YES	YES	YES	YES	YES	YES
Dennis Thompson	YES	YES	YES	YES	YES	YES	YES
Deb Hengel	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT
Larry Lindor	YES	YES	YES	YES	YES	YES	YES
Vote Result	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0	YAY - 12 ABSENT - 1 NAY - 0

Adjourn: With no further business, the meeting was adjourned at 10:23 a.m. by Commissioner Larry Lindor. The next meeting is scheduled for Monday, March 8, 2020 at 9:00 a.m.

The foregoing record is a true and accurate recording of the official actions and recommendations of the Horizon Community Health Board and as such constitutes the official minutes thereof.

11 YEAS and 0 NAYS

Larry Lindor
Chairman, Horizon Community Health Board

3-8-2021
Date

Attest: Ann Estep